



Question Bank



Based on Board Pattern

Rajasthan State Council of Educational Research and Training, Udaipur



CLASS - XII

2022-23

English Compulsory

कोरोना से बचाव के उपाय

हाथ धोने के पाँच आसान चरण



1 सबसे पहले होता है हाथ गीला, फिर हाथ पर नाचे साबुन रंगीला



2 हाथ से होता फिर हाथ का साध, फिर घूम के आगे पीछे खेले हाथ,



3 खेलो तब उँगलियों में घुसकर



4 फिर चलाओ नाखूनों में घुसकर



5 हाथ करें फिर पानी में छम-छम, क्योंकि साफ हाथ में ही है दम

सावधानी हेतु सुझाव

1. साबुन से 20 सेकंड तक हाथ नियमित अंतराल पर धोएँ।
2. मास्क का उपयोग करें।
3. सामाजिक दूरी बनाये रखें।
4. अनावश्यक एवं बार-बार घर से बाहर जाने से बचें।
5. सर्दी-खाँसी या हल्का बुखार होने पर नजदीकी चिकित्सा केन्द्र में डॉक्टर को दिखावें।



बिना मास्क
बाहर न जाएँ

मुख्य संरक्षक

माननीय श्री बी.डी. कल्ला
शिक्षा मंत्री,
प्रारम्भिक व माध्यमिक शिक्षा विभाग
राजस्थान सरकार, जयपुर

माननीया श्रीमती जाहिदा खान
राज्य मंत्री,
प्रारम्भिक व माध्यमिक शिक्षा विभाग,
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संरक्षक

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राजस्थान स्कूल शिक्षा परिषद्
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श्रीमती मनीषा उज्वल
एसो. प्रोफेसर
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प्रभारी अधिकारी

श्री बन्ना राम रैगर
असि. प्रोफेसर
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श्रीमती योगिता शर्मा
सहायक निदेशक
राजस्थान स्कूल शिक्षा परिषद्, जयपुर

श्रीमती अनामिका चौधरी
असि. प्रोफेसर
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FOREWORD

It gives me immense pleasure in presenting this Question Bank of Class-XII English Compulsory to the students and teachers of government schools of Rajasthan. This handy tool is a part of our endeavour to improve the quality of education in Rajasthan. The purpose is to significantly improve the performance of our students in the Board examinations by giving them practice material for applying the concepts learned in classroom teaching. It is directly relevant as it bases itself on the latest syllabus prepared by NCERT and adopted by the RBSE for the academic year 2021-22. I hope that the students and the teachers will use this book to sharpen their skill in handling the Board Examination. I would also like to commend the efforts of the Department, its team members and subject experts whose sincere efforts made it possible to accomplish the work in time.

My best wishes are with all the students appearing for the Board examinations!

Smt Kavita Pathak (RAS)
Director, RSCERT-Udaipur

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SR. NO.	TITLE	PAGE NO.
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BOARD OF SECONDARY EDUCATION RAJASTHAN, AJMER
Revised Syllabus for Exam 2022
English (Compulsory)
Subject code-02

The Examination Scheme for the subject is as follows—

Paper	Time (Hrs.)	Marks for the Paper	Sessional	Total Marks
One	3.15	80	20	100

Area of Learning	Marks
Reading	15
Writing	15
Grammar	8
Text book : Flamingo	28
Supp. Book : Vistas	14

SECTION A

1. Reading—Passages for comprehension—

15

Two unseen passages (about 700-900 words in all)

The passages will include two of the following—

- (a) **Factual passages** e.g. instructions, descriptions, reports.
- (b) **Discursive passage** involving opinion e.g. argumentative, persuasive or interpretative text.
- (c) **Literary passage** e.g. extract from fiction, drama, poetry, essay or biography.

The details are as under—

Unseen Passages	Testing Areas	No. of words	Marks	Total
Comprehension	1. Short answer type questions to test local, global and inferential comprehension,	400-500	6	9
	2. Vocabulary—such as word formation and inferring meaning.		3	
Comprehension	Multiple Choice Question	300-400	6	6

SECTION B

2. Writing

15

- (i) One out of two short compositions—(about 80 words) 4
 (It includes—advertisement and notices, description of arguments for or against a topic, accepting and declining invitations.)
- (ii) A report on an event based on some verbal input or Translate the passage into Hindi—(about 100 words) 5

- (iii) Letter— 6
 (one out of two based on some verbal input)
 The letters will include the following—
 (a) Business or Official Letters (for making enquiries, registering complaints, asking for and giving information, placing order and sending replies).
 (b) Letters to the editor on various social, national and international issues.
 (c) Application for a job including CV (Curriculum Vitae)/Resume.

- 3. Grammar 8**
 1. Clauses (Noun Clauses, Adverb Clauses, Relative Clauses) 2
 2. Synthesis 2
 3. Phrasal Verbs (break, bring, carry, come, get, put, turn) 2
 4. Prepositions of motion, time, space and mental attitude. 2

SECTION C

- 4. Text Books 42**
Flamingo—Prose 14
 (i) One extracts from different prose lessons included in Text Book (Approximately 100 words each) 14
 4 comprehension questions testing local and global understanding and 2 questions on vocabulary—One testing the knowledge of similar word and the other testing the knowledge of opposite word. $6 \times 1 = 6$
 (ii) One out of two Long Answer Type Questions based on the text to test global comprehension to be answered in about 80 words. 04
 (iii) Two Short Answer Type Questions based on the lessons to be answered in about 20-25 words. $2 \times 2 = 04$
Flamingo—Poetry 14
 (i) One out of two reference to context from the prescribed poems. 06
 (ii) One out of two Long Answer Type Questions based on the text to test global comprehension about 80 words. 04
 (iii) Two Short Answer Type Questions to be answered in 20-25 words. $2 \times 2 = 04$
Vistas 14
 (i) One out of two Long Answer Type Questions based on Supplementary Reader to test comprehension and extrapolation of theme, character and incidents about 80 words. 04
 (ii) Two Short Answer Type Questions to be answered in about 20-25 words. $2 \times 2 = 04$
 (iii) Six Multiple Choice Questions. $6 \times 1 = 06$

Class 12

क्रम संख्या	Chapters included in the syllabus for the examination 2022 from the text book	अंक भार
	Flamingo :	
	(prose) :-	14
1..	The last lesson	
2.	lost spring	
3.	Deep water	
4.	The rattrap	
5.	Indigo	
	(poetry)	14
1.	My mother st sixty-six	
2.	An elementary school class room in a slum	
3.	Keeping quit	
4.	A thing of beauty	
5.	Aunt jennifer's tigers	
	Vistas (Book)	14
1.	The third level	
2.	The tiger king	
3.	The enemy	
4.	On the face of it	
5.	Memories of childhood	

Chapters Deleted in the syllabus for the examination 2022 from the text book

.	Book : Flamingo
	Prose;
1.	Poets and pancakes
2.	The interview
	part (i)
	part (ii)
3.	Going places
	poetry:
1.	A roadside stand
	Book : Vistas
1.	Journey to the end of the earth
2.	Should wizard hit mommy
3.	Evans tries an o-level

Prescribed Books :

1. **Flamingo**—NCERT's Book Published under Copyright
2. **Vistas**—NCERT's Book Published under Copyright

BOARD OF SECONDARY EDUCATION, RAJASTHAN AJMER

**MODEL PAPER - 2022
CLASS – 12
ENGLISH (COMPULSORY)**

Time :- 2 Hours 45 Min.

Marks :- 80

SECTION – A

Q-1. Choose the correct alternative -

- (i) Who is the teacher in the story – ‘The Last Lesson’ ?
(a) Franz (b) Hauser
(c) M. Hamel (d) Wachter [] 1
- (ii) Mukesh wants to be a
(a) Doctor (b) Teacher
(c) Businessman (d) Motor Mechanic [] 1
- (iii) According to Roosevelt, “ All we have tois fear itself.”
(a) fear (b) face
(c) fight (d) fun [] 1
- (iv) How much money did the peddler steal from the old man’s cottage ?
(a) ten kronors (b) thirty kronors
(c) fifty kronors (d) eighty kronors [] 1
- (v) The whole world is nothing but a big
(a) forest (b) rattrap
(c) tourist place (d) headache [] 1
- (vi) Which medicine was available to improve the health conditions of the people of the Champaran villages ?
(a) castor oil (b) quinine
(c) sulphur ointment (d) all of these [] 1
- (vii) The poetess compares her mother’s face to
(a) late winter’s moon (b) a corpse
(c) both (a) and (b) (d) none of these [] 1
- (viii) ‘The paper – seeming boy with rat’s eyes’ means ----- The boy is
(a) unpleasant looking (b) thin and weak

- (c) cunning (d) sly and secretive [] 1
- (ix) Who composed the poem – ‘Keeping Quiet’ ?
- (a) Pablo Neruda (b) Robert Frost
- (c) John Keats (d) Adrienne Rich [] 1
- (x) The endless fountain of immortal drink pouring from.....
- (a) the heart core (b) the heaven’s brink
- (c) the mountain (d) the sky [] 1
- (xi) What kind of lady was Aunt Jennifer ?
- (a) bold (b) beautiful
- (c) timid (d) can’t say [] 1
- (xii) Alsace and Lorraine districts were occupied by
- (a) France (b) Austria
- (c) Poland (d) Prussia [] 1

Q-2. Combine the sentences using the words given in brackets -

- (i) The girl is coming here. She is my sister . (who) [] 1
-
- (ii) The boy is a beggar. You gave him food. (whom) [] 1
-

Q-3. Fill in the blanks by choosing words given in brackets. -

- (i) you don’t work hard, you won’t pass. (as / if / so) [] 1
- (ii) He was tiredhe couldn’t walk. (so-that / too-to) [] 1
- (iii) The Headmaster assured me to the issue of fees. [] 1
(turn over / turn on)
- (iv) What time does your father in the morning ? [] 1
(turn up / get up)
- (v) What is the time your watch ? (by / in) [] 1
- (vi) Anil is fond sweets and toffees. (of / in) [] 1

SECTION – B

Q-4. Read the passage given below and answer the questions that follow :-

Delhi has grown into the city that shuns children. It is now an urban sprawl, its development model skewed in favour of motorised traffic and commercial capitalization. This has snatched play fields from kids with vehicles both stationary and on the move occupying every inch of space available, the roads and even lanes and by lanes are out of bounds for the little ones unlike in American and European cities, there are few public spaces where one can hang out. No wonder, our children spend a lot of time indoors, glued to the T.V., P.C. or mobile screen. It's time, urban planning experts say, 'to reconsider Delhi's growth with the welfare of its children in mind.'

Supreme Court Judge Kurian Joseph expressed his anguish at the shrinking playing space for children in Delhi. The condition of the parks in the city, he said in the letter, was a "serious violation of human rights of children" as it was "their right in their tender times to have a decent environment to play and frolic around."

Kuldeep Singh, an architect and urban planner, who worked with DDA during 1956-57 to bring out Delhi's first master plan, explained how initially children's needs were the town planner's priority. "Space standards were set very rationally and in every neighbourhood, a huge open space was reserved for children which we called 'tot-lots'."

"This was the place where we thought children would get a space to play and mingle with each other and we kept it away from roads," recalled Singh. However due to administrative reasons, the idea of 'tot-lots' had to be dropped and regrettably was never entertained again.

"Over the years, circumstances have changed and people are reluctant to let their children go out without some kind of security, as a result of which the children are now suffering" says Mr. Singh. Before it's too late, Mr. Singh hopes the few open spaces for kids are restored and protected from vehicles looking for parking lots. Another urban planning expert says the first rectification Delhi's development model needs to carry out is to ensure mobility of children.

- | | |
|--|---|
| (i) What type of city Delhi grown into ? | 2 |
| (ii) What is expressed by Kurian Joseph about Delhi ? | 2 |
| (iii) What does Kuldeep Singh say as an urban planner ? | 2 |
| (iv) What are tot-lots ? | 2 |
| (v) Find the similar word for 'correct' and antonym for 'separate' from the passage. | 2 |

Q-5. Read the passage given below and answer the questions that follow :-

While there is no denying that the world loves a winner, it is important that you recognise the signs of stress in your behaviour and be healthy enough to enjoy your success.

Stress can strike anytime, in a fashion that may leave you unaware of its presence in your life. While a certain amount of pressure is necessary for performance, it is important to be able to recognise your individual threshold for instance there are some individuals who accept competition in a healthy fashion. There are others who collapse into weeping wrecks before an exam or on comparing mark sheets and finding that their friend has scored better.

It is a body reaction to any demands or changes in its internal and external environment. Whenever there is a change in the external environment such as temperature pollutants, humidity and working conditions, it leads to stress. In these days of competition when a person makes up his mind to surpass what has been achieved by others leading to an imbalance between demands and resources, it causes psycho-social stress. It is a part and parcel of everyday life.

Stress has a different meaning depending on the stage of life you are in. The loss of a toy or a reprimand from the parents might create a stress shock in a child. An adolescent who fails an examination may feel as if everything has been lost and life has no further meaning. In an adult, the loss of his or her companion, job or professional failure may appear as if there is nothing more to be achieved.

Such signs appear in the attitude and behaviour of the individual as muscle tension in various parts of the body, palpitation and high blood pressure, indigestion, hyperacidity and ultimately in self destructive behaviour such as eating and drinking too much, smoking excessively, relying on tranquilisers, trembling, shaking, nervous blinking, dryness of throat and mouth and difficulty in swallowing.

- (i) What is stress ? 1
- (ii) What important thing should be recognised ? 1
- (iii) What signs appear in a stressed person ? 1
- (iv) What factors lead to stress ? 1
- (v) What is psycho-social stress ? 1

SECTION – C

Write the answers of the following in about 20 words :-

- Q-6. How many dollars did Charley's friend Sam withdraw from his account ? 1
(The Third Level)
- Q-7. How old was the prince when he spoke the words clearly before the 1
astrologers ? (The Tiger King)
- Q-8. Why was Sadao sent to America ? (The Enemy) 1
- Q-9. What type of change did Mr. Lamb bring in Derry's life ? 1
(The Third Level)
- Q-10. What made Bama sad and angry ? (Memories of Childhood) 1

Write the answers of the following in about 30-40 words :-

- Q-11. What did Douglas plan to save himself when he went down for the first time in water ? (Deep Water) 2
- Q-12. Why did Gandhi agree to a settlement of 25% refund to the farmers ? (Indigo) 2
- Q-13. How is the 'map' different from the world of the slum ? (An Elementary School Classroom in a Slum) 2
- Q-14. What message does the poem 'Keeping Quiet' give us ? (Keeping Quiet) 2
- Q-15. What are the different things of beauty mentioned in the poem 'A Thing of Beauty' ? (A Thing of Beauty) 2
- Q-16. What did the king resolve and why ? (The Tiger King) 2
- Q-17. How can you say that Sadao was a true doctor ? (The Enemy) 2
- Q-18. Why did Derry like secluded places ? (On The Face Of It) 2

Write the answers of the following questions in about 60-80 words :-

- Q-19. Discuss the living conditions of Seemapuri . (Lost Spring) 3

OR

How did Gandhiji help the peasants in Champaran ? (Indigo)

- Q-20. How did the author become a perfect swimmer ? (Deep Water) 3

OR

Justify the title 'Last Lesson'. (Last Lesson)

- Q-21. Write the character sketch of Derry. (On The Face Of It) 3

OR

Write about the theme of the lesson 'Memories Of Childhood'.
(Memories of Childhood)

- Q-22. How can you say that the third level was a medium of escape for Charley ? (The Third Level) 3

OR

Why could Sadao not kill his enemy ? (The Enemy)

SECTION – D

- Q-23. You are looking for a one room set on rent near your school. Write an advertisement giving essential details. Don't forget to mention the amount of rent you are ready to pay . 4

OR

You are Sumitra / Sumit studying in Govt. Sr. Sec. School, Jaipur. Your school is organising a Debate Competition. Draft a notice as a Cultural Secretary of your school student union.

- Q-24. You are Arun / Anita studying in G.S.S.S. Jodhpur. Your school has celebrated Annual Function recently. Write a report to be published in the school magazine in about 100 words . 4

OR

Translate the passage into Hindi :

The ancient Greeks considered games so important that they measured the time by the interval between them. It was their firm belief that a strong and healthy body is absolutely essential to have a sound mind.

At any cost they didn't allow any interference in the games. Suppose if a war was going on, it would be stopped. Unluckily, in 393 AD the games were banned by Roman emperor Theodosius. People forgot Olympics for nearly 1500 years. Then came a Frenchman who restarted the games. He believed that the glory of ancient Greece was due to its athletic festivals.

- Q-25. Write a job application for the post of an English Lecturer, to the Principal, Mahatma Gandhi Govt. Sr. Sec. School, Ramnagar. You are Geet / Geeta, living in Jaipur.

4

OR

Imagine you are Arun / Aruna, living at Shastri Nagar, Alwar. Write a letter to the customer service manager of Shriram Electronics Pvt. Ltd. Complaining about a defect in the refrigerator purchased from the store.

प्रश्न-पत्र की योजना

कक्षा – XII

विषय – अंग्रेजी (अनिवार्य)

अवधि – 2 घण्टे 45 मिनट

पूर्णांक – 80

1. उद्देश्य हेतु अंकभार –

क्र.सं.	उद्देश्य	अंकभार	प्रतिशत
1.	ज्ञान	31	39%
2.	अवबोध	23	29%
3.	अभिव्यक्ति	18	22%
4.	मौलिकता	08	10%
योग :-		80	100%

2. प्रश्नों के प्रकारवार अंकभार –

क्र. सं.	प्रश्नों का प्रकार	प्रश्नों की संख्या	अंक प्रति प्रश्न	कुल अंक प्रतिशत	प्रतिशत प्रश्नों का	संभावित समय
1.	वस्तुनिष्ठ	12	01	15%	24%	20 Min
2.	अतिलघूत्तरात्मक	18	01	22.50%	36%	30 Min
3.	लघूत्तरात्मक	13	02	32.50%	26%	35 Min
4.	दीर्घउत्तरीय प्रश्न	04	03	15%	08%	40 Min
5.	निर्बंधात्मक	03	04	15%	06%	40 Min
योग		50	—	100%	100%	165 Min

विकल्प योजना : आन्तरिक

3. विषय वस्तु का अंकभार –

क्र.सं.	विषय वस्तु	अंकभार	प्रतिशत
1	Flamingo	28	35%
2	Vistas	17	21.25%
3	Grammar	08	10%
4	Notice / Advertisement	04	05%
5	Report / Translation	04	05%
6	Letter	04	05%
7	Comprehension / Prose I – Factual	10	12.5%
	II - Discursive	05	6.25%
Total :-		80	100%

प्रश्न-पत्र ब्ल्यू प्रिन्ट

कक्षा — 12

विषय :- अंग्रेजी (अनिवार्य)

पूर्णांक — 80

क्र. सं.	उद्देश्य इकाई/उप इकाई	ज्ञान				अवबोध				ज्ञानोपयोग/अभिव्यक्ति				कौशल/मौलिकता				योग	
		वर्णित	अति-वर्णित	वर्णित	अति-वर्णित	वर्णित	अति-वर्णित	वर्णित	अति-वर्णित	वर्णित	अति-वर्णित	वर्णित	अति-वर्णित	वर्णित	अति-वर्णित	वर्णित	अति-वर्णित		
1	Flamingo	-	-	10(5)	6(2)	-	-	-	-	-	-	-	-	-	-	-	-	-	28(19)
2	Vistas	-	-	-	-	5(5)	6(3)	-	-	-	-	6(2)	-	-	-	-	-	-	17(10)
3	Grammar	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	8(8)
4	Notice / Advertisement	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	4(1)
5	Report / Translation	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	4(1)
6	Letter	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	4(1)
7	Comprehension / Factual	-	-	10(5)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	10(5)
	Comprehension / Discursive	-	5(5)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	5(5)
	योग :-	-	5(5)	20(10)	6(2)	-	12(12)	5(5)	6(3)	-	-	6(2)	-	8(8)	-	4(1)	-	-	80(50)

विकल्पों की योजना :- प्र.सं. 19-25 तक में एकात्मिक आंतरिक विकल्प है
निर्देश :- प्रश्न पत्र में मूल प्रश्न 25 हैं, जो प्रकारान्तर से कुल 50 हैं।

नोट :- कोष्ठक में बाहर की संख्या अंकों की तथा भीतर प्रश्नों की घोलक है।

हस्ताक्षर

SECTION- A

Unseen Passages

(1) Read the passage given below and answers the questions that follow:-

Married at 13 and a mother by 16, Rukmini Katara once ran a small grocery store with her husband in her village near Udaipur in Rajasthan. Like millions of rural Indian women, she expected to follow a familiar path: doing what her husband's family asked of her, devoting herself to domestic responsibilities at the cost of any personal ambition. But Katara has become the face of an effort to ignite a solar energy revolution in India's villages.

Katara, 34, is the C.E.O. of Durga Energy, a company that manufactures solar panels and is staffed by about 40 women—including many who never finished high school. Launched with help from the Indian Institute of Technology, Bombay, and the Rajasthan state government, the company has sold more than 300,000 solar panels since its factory began operations in 2017.

Most have gone to homes, businesses, and institutions in and around Dungarpur, a small town near Udaipur, where Durga Energy is located, in a neighborhood a few blocks away from the town's main thoroughfare. One solar installation that Katara is particularly proud of is a set of panels that powers the pump of a well in a nearby village. It saves dozens of women the daily effort of drawing water by hand.

"When we started, we never thought we would be able to achieve what we have in these four years," says Katara, who often smiles radiantly when she speaks.

The solar panels sold so far by Durga Energy cover only a tiny fraction of the area's energy needs, but the hope is that manufacturing operations like it will inspire similar enterprises in both rural and urban India, enabling a switch from coal-fired electricity to solar power throughout the country. By employing women from villages who have no technical education, the company also wants to demonstrate that tackling the climate change crisis also can accomplish other important goals, such as empowering women and boosting rural economies. (322 Words)

- (i) What is 'Durga energy' and what are its accomplishments?
- (ii) Which project is Katara particularly proud of?
- (iii) How does Katara support women empowerment?
- (iv) How was the early life of Rukmani Katara?
- (v) Find the similar word for "aspiration" and opposite word for "despair" from the passage.

(2) Read the passage given below and answer the questions that follow:-

The practice of Yoga is believed to have started with the very dawn of civilization. The science of yoga has its origin thousands of years ago, long before the first religions or belief systems were born. In the yogic lore, Shiva is seen as the first yogi or Adiyogi, and the first Guru of Adi Guru.

Several Thousand years ago, on the banks of the lake Kantisarovar in the Himalayas, Adiyogi poured his profound knowledge into the legendary Saptarishis or "seven sages". The sages carried this powerful yogic science to different parts of the world, including Asia, the Middle East, Northern Africa and South America. Interestingly, modern scholars have noted and marvelled at the close parallels found between ancient cultures across the globe. However, it was in India that the yogic system found its fullest expression. Agastya, the Saptarishi who travelled across the Indian subcontinent, crafted this culture around a core yogic way of life.

Tentatively, the period between 500 B.C. - 800 A.D. is considered as the Classical period which is also considered as the most fertile and prominent period in the history and development of Yoga. During this period, commentaries of Vyasa on Yoga Sutras and Bhagavad Gita etc. came into existence. This period can be mainly dedicated to two great religious teachers of India –Mahavir and Buddha. The concept of Five great vows – Pancha mahavrata- by Mahavir and Ashta Magga or eightfold path by Buddha - can be well considered as early nature of Yoga sadhana. We find it's more explicit explanation in Bhagavad Gita which has elaborately presented the concept of Gyan yoga, Bhakti yoga and Karma Yoga. These three types of yoga are still the highest example of human wisdom, and even today people find peace by following the methods as shown in Gita. Patanjali's yoga sutra besides containing various aspects of yoga, is mainly identified with eight fold path of Yoga. The very important commentary on Yoga sutra by Vyasa was also written. The period between 1700 - 1900 A.D. is considered as Modern period in which the great Yogacharyas- Ramana Maharshi, Ramakrishna Paramhansa, Paramhansa Yogananda, and Vivekananda etc. have contributed for the development of Raja Yoga. This was the period when Vedanta, Bhakti yoga, Nathayoga or Hatha-yoga flourished. The Shadanga-yoga of Gorakshashatakam, Chaturanga-yoga of Hathayogapradipika, Saptanga-yoga of Gheranda Samhita, were the main tenets of Hatha-yoga.

Now in the contemporary times, everybody has conviction about yoga practices towards the preservation, maintenance and promotion of health. Yoga has spread all over the world by the teachings of great personalities like Swami Shivananda, Shri T.Krishnamacharya, Swami Kuvalayananda, Shri Yogendara, Swami Rama, Sri Aurobindo, Maharshi Mahesh Yogi, Acharya Rajanish, Pattabhijois, BKS. Iyengar, Swami Satyananda Sarasvati and the like. (448 Words)

- (i) How did the practice of yoga spread in the world in the beginning of civilization?
- (ii) How is the concept of yoga explained in 'Bhagavad Gita'?

- (iii) Who were the main tenets of Hath-yoga?
- (iv) Which was the most prominent period in the development of yoga?
- (v) Find the similar word for "thrived" and opposite word for "dusk" from the passage.

(3) Read the passage given below and answer the questions that follow:-

Vaccination planning has also been a challenge in India. Earlier in the year, individual Indian citizens had to register on the CoWIN or Aarogya Setu portal in order to receive a COVID-19 vaccination. The limited number of vaccination slots resulted in fewer administrations during the initial 5 months of the vaccination programme (Phase 1–4). The Government of India has now amended the vaccination policy by waiving the preregistration requirement and offering free vaccinations to accelerate the programme. However, mass gatherings at health-care settings might lead to a further surge in daily cases. Door-to-door vaccination might be a feasible and safe solution to avoid such assemblies.

The COVID-19 vaccine drive in India was launched on Jan 16, 2021. From May 1, 2021, all people older than 18 years are eligible in phase 4 of the vaccination drive. By July 20, 2021, 326.4 million people in India (23.4% of the population) had received the first dose of the vaccine, and 85.4 million people (6.1% of the population) had received the second dose. At the current pace, it would not be possible to vaccinate the whole nation by the end of 2021. The Government of India therefore implemented a centralized vaccination policy and administered more than 8.6 million COVID-19 vaccine doses on day 1 (June 21, 2021). Such a vaccination strategy might be helpful in achieving mass vaccination against COVID-19. However, ensuring a consistent vaccine supply is a substantial challenge to maintaining such a high pace and to achieve nationwide coverage.

Vaccine hesitancy is a widespread challenge in India, fuelled by misinformation and mistrust, particularly in rural areas where 65.5% of the population resides. For example, in Jamsoti village (Uttar Pradesh), there is a prevalent myth that SARS-CoV-2 does not exist in villages. In another instance, a team for COVID-19 awareness and vaccination drive was attacked by the local residents of Malkhedi village (Madhya Pradesh). Rumours about vaccines disrupting the menstruation cycle and reducing fertility have also contributed to fear and skewed the data in favour of men. To overcome these rumours at the village level, the Government of India needs to take stringent actions to achieve mass awareness and vaccination. Village heads and community health workers could have a proactive role in organizing culturally relatable campaigns in local languages.

Various SARS-CoV-2 variants have emerged worldwide and been classified as variants of interest, variants of concern, and variants of high consequence on the basis of their impact on transmission, disease severity, diagnostics, vaccines, and therapeutics. In conclusion, the Government of India needs to devise effective public health strategies regarding mass vaccination and avoid assembling people at health-care units for vaccination. Many states have adopted door-to-door vaccination to avoid super spreading and to assist in the nation's mass vaccination efforts. (456 Words)

- (i) What was the procedure for vaccination in the beginning of the year 2021?
- (ii) What makes people vaccine hesitant and what measures can be taken to overcome these challenges?
- (iii) How are various variants of SARS-CoV-2 classified?

- (iv) What kind of vaccination strategy may be helpful in achieving mass vaccination against covid-19?
- (v) Find the similar word for "rush" and opposite word for "decelerate" from the passage.

(4) Read the passage given below and answer the questions that follow:-

As a direct consequence of the social distancing efforts imposed by Covid and to maintain service during times of emergency, universities have experienced a large-scale transition to online learning. In a short period of time, academics around the world had to convert materials and methods rapidly to a format that is suitable for online delivery. This transformation was hasty and compelled by circumstances. The pandemic forced a period of global experimentation with remote teaching. Some studies refer to this new system as “emergency online education”. The system posed unprecedented challenges for students, who needed technical assistance, but also for staff and university leaders, who had to reinvent themselves in record time to keep campus operations running.

Although the process of digital transformation in higher education began years ago, the pandemic has accelerated it, leading to fundamental changes in a question of weeks. This technological transformation of education involves profound changes in teaching methodologies, essential competencies, and assessment methods, as most HEIs recognize. In a virtual scenario, universities must evolve from a mostly “lecture-based learning” system toward “problem-based learning” methodologies that engage students more actively. This transition from “in-person” to virtual education will have significant implications for the entire learning process, not only extensively modifying methods for assessing learning outcomes but also requiring reconsideration of the skills and competencies required of students in this new setting.

VAs current social distancing measures will last for some time; education institutions must thoroughly redesign their service to face the new environment. To construct a well-designed online learning experience, universities should develop digital learning methodologies and provide digital learning contexts, tools, and support systems.

Digital education requires appropriate infrastructure and technological platforms (e.g., Blackboard, Moodle, Microsoft teams), solid servers that can sustain the virtual workload, and methodological training of professors and students for online delivery using all the technical and educational resources available. Numerous webinars and guides are available for professors, and most universities have signed contracts with companies such as Microsoft that provide Office or Teams resources or technological platforms to strengthen virtual communication. At a global level, a wide variety of online communication platforms and solutions are available to help digitalize the entire teaching-learning process in the Covid-19 scenario. In a recent empirical study conducted in a university context, these authors observed that the technologies most used to support teaching during the lockdown period were the university web platform; instant messaging tools (WhatsApp, Telegram); video-conferencing tools (Zoom, Skype, Google Hangouts, Google Meet); and educational apps

(Google Classroom); combined with email and telephone conversations to maintain individualized contact with students. Other technologies were also generally useful (Cisco WebEx, GoToMeeting, Microsoft Teams, Monosnap, Loom, OBS). (469 Words)

- (i) What is meant by 'emergency online education' according to the passage?
- (ii) What are the universities supposed to do to construct a well-designed online learning experience?
- (iii) What are the prerequisites to make digital education a success?
- (iv) What technologies were most used to support teaching during the lockdown period?
- (v) Write the similar word for "a complete change" and opposite word for "partial" from the passage.

(5) Read the passage given below and answer the questions that follow:-

I met Swami Sivananda - a man who looked like a Buddha, wearing a snow-white dhoti and wooden slippers. He had an olive complexion and black, piercing eyes. I was struck by his irresistible, almost child-like smile and gracious manner. I introduced myself to the Swamiji. My Muslim name aroused no reaction in him. Before I could speak any further, he inquired about the source of my sorrow. He offered no explanation of how he knew that I was sad and I did not ask.

I told him about my unsuccessful attempt to join the Indian Air Force and my long-cherished desire to fly. He smiled, washing away all my anxiety almost instantly. Then he said in a feeble, but very deep voice.

"Forget this failure, as it was essential to lead you to your destined path. Search instead, for the true purpose of your existence. Become one with yourself, my son! Surrender yourself to the wish of God." Swamiji said.

Soon I joined as Senior Scientific Assistant on a basic salary of Rs. 250/- per month. It was to be my destiny, I thought, let it be so. Finally, I was filled with mental peace. No more did I feel any bitterness or resentment at my failure to enter the Air Force. All this was in 1958.

One fine day I received a call from the Indian Committee for Space Research (INCOSPAR), to attend an interview for the post of Rocket Engineer. I was interviewed by Dr. Vikram Sara Bhai along with professor MGK Menon and Mr Saraf, then the Deputy Secretary of the Atomic Energy Commission.

Dr. Sarabhai's questions did not probe my existing knowledge or skills; rather they were exploration of the possibilities I was filled with. He was looking at me as if in reference to a larger whole. The entire encounter seemed to me a total moment of truth, in which my dream was enveloped by the larger dream of a bigger person.

I was to be absorbed as a rocket engineer at INCOSPAR. This was a breakthrough a young man like me dreamed of.

Very soon after this, I was asked to proceed to America for a six-month training programme on sounding rocket launching techniques, at the National Aeronautics and Space Administration (NASA) work centres.

One of the important functions of prayer, I believe, is to act as a stimulus to creative ideas. Within the mind are all the resources required for successful living. Ideas are present in the consciousness, which when released and given scope to grow and take shape, can lead to successful events. God, our Creator, has stored within our minds and personalities, great potential strength and ability. Prayer helps us to tap and develop these powers. (456 words)

(Source: "Wings of Fire" by Dr. A P J Abdul Kalam)

- (i) What made A P K Kalam sad?
- (ii) How did Swami Sivanand enlighten Abdul Kalam?
- (iii) How did the job change Abdul Kalam's thought?
- (iv) What were Dr. Sarabhai's questions targeted at?
- (v) Find the similar word for 'set free' and opposite word for 'strong' from the passages.

(6) Read the passage given below and answer the questions that follow :-

Galileo Galilei was born on February 15, 1564 in Pisa, Italy. His hobby was star gazing. He pursued this hobby so devotedly that it soon turned out to be the special interest in his life. He very often tried to count the stars that lighted up the night sky. Looking at the layout of many stars forming clusters, he drew the figures of many objects and animals in his mind. He wondered why some of the stars were wandering about in the sky. He wished that he could travel among the glittering stars and learn more about them. He never even imagined that it would be he who would proclaim to the world that these wandering stars are the planets orbiting the sun. But he dreamt that he would see more things than any other human eye has ever seen before. When he looked at the far away stars, he often wondered whether there were more stars in the sky than he could see. Galileo learned of the invention of the telescope in Holland. From the barest description, he constructed a vastly superior model.

Galileo made a series of profound discoveries using his new telescope, including the moons of the planet Jupiter and the phases of the planet Venus. Galileo's support for Copernican theory got him into trouble with the Roman Catholic Church. But his childhood hobby had already earned him the reputation as the greatest living scientist of the time. Galileo died in 1642, the year of Newton's birth.

Isaac Newton was born on Christmas Day in the year 1642. Born prematurely and after his father's death, Newton had a difficult childhood. It did not perform well at school but his nimble fingers and ingenuity helped him to make curious articles. He devised a sundial, a water-clock and a miniature model of a windmill. Everyone in the neighbourhood was

fascinated by Newton's childhood hobbies. When he started his career as an apprentice to a watchmaker in London, everyone believed that he would one day make beautiful and wonderful clocks that would adorn the walls of palaces and mansions. But in his later years, Newton propounded the theory of the clocklike functioning of the universe which became the basis for all cosmological models. Today, we remember him as one of the greatest scientists of all times. (386 Words)

- (i) What was the role of hobbies in the career of two great scientists?
- (ii) How did Newton fare in his school days?
- (iii) What discoveries were made by Galileo using his new telescope?
- (iv) How did Newton start his career?
- (v) What is the connection between the death of Galileo and Newton?

(7) Read the passage given below and answer the questions that follow:-

People with passion for work have all their senses involved in the job at hand. These people work not just with their brains - their eyes work, their ears work and their overall expressions work. You look at them and you know that passion is at work. They often give their work more preference over bodily needs but while at work they often forget when it is time for lunch etc. Work often is their lunch.

They know even at a tender age of 12 what they want to do for the rest of their lives like this young Yugoslavian girl knew. She worked passionately towards her goal. Her bodily needs took second priority over the hunger and abject poverty she saw in people around. She became the most admired woman of all time and served the poorest of the poor tirelessly throughout her life. She went on to become a mother to all. Yes, for Mother Teresa work often was her lunch.

These people with passion for work usually demonstrate some interpersonal competence and enjoy long-term relationships. They recognize the importance of interpersonal relationships in achieving most objectives; therefore, they devote reasonable efforts to develop and maintain adequate relationships with others. They are often task-oriented and select experts as work colleagues. They are highly capable of working with people and become a J R D Tata - one of the few people known for his ability of having great faith in the capabilities of others and making them achieve success.

One does need to remember that passion for work can be maintained only by developing a habit of taking reasonable challenges. This is a key behavioural trait of people who achieve success. They neither like excessive odds against their success nor too easy tasks. The reasonable possibility of failure excites them to put in increased efforts.

They want to stretch to put in that extra bit to achieve their goal. (321 words)

(Source: "Count your Chickens before they Hatch" by Arindam Chaudhuri)

- (i) Do people with passion for work really ignore their bodies?
- (ii) What has been said about Mother Teresa's lunch?

- (iii) What does J R D Tata have faith in?
 - (iv) How do successful people deal with odds?
 - (v) Can our passion for work be maintained if we take reasonable challenges?
- (8) Read the passage given below and answer the questions that follow:-**

A species whose population is so small that it is under the threat of becoming extinct is called an endangered species. There are several animals in Asia that are under the danger of being wiped out completely from the face of the earth. Such a situation arises when human activities destroy their habitats and disrupt their food chains. Some animals are even killed for their skin, horns and other body parts. Some such species are: the birdwing butterfly, found in the forests of Papua New Guinea; the giant panda, found in bamboo forests located in the mountains of south-western China; the Indian rhinoceros, found in India and Nepal; the orangutan, found in the forests of Borneo and Sumatra; the Asian elephant, found in countries of South-East Asia; and the Asian tiger, found in India, Bangladesh, Sumatra, China and the Russian Far East.

Five species of Asian tigers that can still be found are (i) the royal Bengal tiger (ii) the indo-Chinese tiger (iii) the Siberian tiger (iv) the South China tiger, and (v) the Sumatran tiger. The status of existence of these species is declared to be critically endangered. There were three more species of Asian tigers that are now extinct. These are the Caspian tiger, the Jawan tiger and the Bali tiger.

Tigers are being killed for their skin, bones and other body parts. The bones of tigers are used to make traditional Asian medicine for the treatment of diseases like rheumatism, joint and back pain, paralysis and leprosy. The bones of a single tiger cost around US \$ 30,000 in Asia alone. The skin of a tiger is also in high demand for decoration and to make rugs. (280 Words)

- (i) What is an endangered species?
- (ii) Why are animals becoming endangered?
- (iii) What types of Asian tigers can still be found?
- (iv) Write the names of two types of Asian tigers that are now extinct.
- (v) What are the tigers killed for?

(9) Read the passage given below and answer the questions that follow :-

The health risks of sleep deprivation can be serious, even life threatening. A recent Japanese study found men who slept five hours or less a night were more than twice as likely to suffer a heart attack as men who slept eight hours. One culprit may be inflammation of the arteries, which an American study has linked to even mild sleep loss. The sleep deprived are also at greater risk of diabetes and weight gain, according to University of Chicago studies. Children who don't experience deep sleep may be unnaturally small because insomnia suppresses growth hormones.

It is not the length of sleep which is so important, but the phases of sleep. During the night we go through several cycles of about 90 minutes. Every cycle consists of three phases- after the first light sleep, we slumber deeply; after that, we dream. In deep sleep, the body recuperates; in dream sleep, the mind relaxes. Light sleep is a kind of transition between the two.

Adults usually sleep for about seven hours, though some need nine, others less. The individual cycles differ significantly; in the first cycle, the deep sleep phase can be long- up to 20 minutes. During the night, however, the time we are in deep sleep may decrease while the proportion of light and dream sleep increases.

Meanwhile, we know how those who need little sleep - Napoleon is supposed to have got by with barely four hours a night - manage their lives. They do without the light sleep, recuperating only in deep and dream sleep.

We also know that different people sleep at different times. In addition to "night owls", who only get tired after midnight, there are the "larks", those who prefer to go to bed early. The important thing is to find your own personal rhythm. (301 words)

Source: "Secrets of Great Sleep" by Fiona Fernandez "Reader's Digest"

- (i) What are the different phases of sleep?
- (ii) Do the "night owls" really suffer health risks?
- (iii) What do you mean by light sleep?
- (iv) What are the health risks of sleep deprivation according to the University of Chicago studies?
- (v) Find the similar word for 'sleeplessness' from the passage.

(10) Read the passage given below and answer the questions that follow :-

Have you ever seen a boat in dry dock? It is the place where the boat is lifted from water for the purpose of repairing and cleaning the hull, which has the effect of slowing the both down because of increased resistance in the water. A well-maintained and clean hull minimises this resistance and enables the both to maximise its capabilities.

No matter what your age, the essence of who you are has been covered up over the years by layers of beliefs and assumptions about yourself and others. These began accumulating from the time you were born and resulted from the interactions with the people and tasks in your life. From what transpired in these interactions, you came to conclusions about yourself and your place in the world. Many of these conclusions were incorrect because they were based on erroneous information. They are true for you only because you believe them to be so.

This is not to suggest that all we know about ourselves is invalid. We can all identify valuable lessons and insights into ourselves from which we have benefited. For far too many

of us, however, the challenges of the years have meant the accumulation of limiting beliefs and assumptions that blur our vision of what is possible for our lives.

Full self-appreciation requires both a willingness to enter a mental dry dock and a commitment to remove the debris that has accumulated on the hull of your life. This debris is primarily the false beliefs and assumptions about yourself resulting from past mistakes and failures. Until this repair and cleaning work is undertaken, unnecessary resistance will hold you back from using your full potential. (279 Words)

Source: Even Eagles Need a Push by David McNally

- (i) How do you see that the boat does not slow down?
- (ii) What is the debris people usually accumulate?
- (iii) Does your belief play a major role in knowing yourself?
- (iv) Is all that we know about ourselves really invalid? How?
- (v) What is the handicap that calls for repairing?

GRAMMAR

Choose the correct phrasal verbs from brackets and fill in the blanks:

1. Did you hear about the thief who.....our home last month? (**break into/** break down)
2. The proposal wasby committee in that regard. (ended up/ **put forth**)
3. The driver's carelessness.....three passengers. (**carried off/** broken into)
4. The princess.....the best dress for the party. (**put on/** carry over)
5. Shethe marriage proposal sent by a businessman. (**turned down/** came off)
6. The principal said that this boy must.....from his friend circle. (**break away/**break into)
7. Our carwhen we were travelling to Shimla from Kalka. (break into/**break down**)
8. A button of my coat..... (**came off/** broke away)
9. The terroriststhe wall that was in front of the school. (**break into/** carry on)
10. My best frienddown when she heard about the demise of her grandmother. (come off/**break down**)
11. I wasby my grandmother. (looked down upon/ **brought up**)
12. SCERT, Udaipur is.....a new edition of English workbook this year. (**bringing out/** carrying over)
13. Deficiency of calciumweakness of bones. (**brings about/** come across)
14. The mobile data wasfor the next month. (broken down/ **carried over**)
15. It is difficult towork in the presence of distractions. (put on/ **carry on**)
16. COVIDmany people this year. (**carried off/** got along)
17. The rent of the apartment wasfor the month of December. (**carried over/** came down)
18. How did such a situation? (put off/ **come about**)
19. The landlordpeasants because they were unable to pay taxes on time. (come up with/ **put down**)

20. Yesterday my grandfathermy class teacher. (**came across**/ gave in)
21. My mothersome old greeting cards when she was cleaning the rack.
(find out/ **came across**)
22. That man does not.....with many people. (**get along**/ carry out)
23. His lazinesshis downfall. (**bring about**/ do away with)
24. Wethe bus when our destination arrived. (**got off**/ brought about)
25. People with good communication skillswith many people. (carry over/ **get along**)
26. Some parentstheir children in front of other children. (turn down/ **put down**)
27. The boss hasthe meeting until further order. (cut down/ **put off**)
28. My motherthe television and went into the kitchen. (bring about/**turned off**)
29. The principal has.....the exams due to COVID. (**put off**/ turn into)
30. The artist.....makeup before her performance. (**put on**/ look into)
31. The workers.....the manager when he increased their working hours.
(**turn against**/ put on)
32. She.....her coat and went out.(**put on**/put off)
33. If you want to learn about all of your mistakes,..... a relationship. (gave in/**get into**)
34. How could he.....such an amazing offer? (**turn down**/put on)
35. She.....the knife and thought a moment. (turn off / **put down**)

Fill in the blanks with appropriate prepositions:

1. When did you arrivethe office. (in/ **to**)
2. My sister goes to cooking classes.....the evening. (**in**/ on)
3. She likes to lookherself in the mirror. (up/ **at**)
4. My house is situatedthe banks of river Narmada. (with/ **on**)
5. The flight Bangalore arrives at 7:00 PM. (under/ **from**)
6. The little boy held the umbrellaa little cat. (down/ **over**)
7. We were waiting the railway station when it started to rain. (**at**/ from)
8. They found a lot of money.....his wallet. (**in**/ into)
9. You will find more details about the planthis brochure. (to/ **in**)
10. Where are you? I am..... India. (over/ **from**)
11. My best friend's birthday is 25th of August. (**on**/ in front of)
12. The new apartment is builttemple. (over/ **in front of**)
13. The new building is situated.....supermarket. (**behind**/ with)
14. They walkedthe house stealthily. (**into**/ upon)

15. That student was not.....school. He wasthe library. (**in/ of**)

Choose the correct option:

1. You can buy your platform ticket.....the counter.

- a. **from**
- b. in
- c. above
- d. to

2. There is no atmosphereSaturn.

- a. at
- b. behind
- c. above
- d. **on**

3. I stoodline for an hour to buy groceries during lockdown.

- a. through
- b. of
- c. **in**
- d. across

4. The students are learning about the Mutiny of 1857their History class.

- a. over
- b. **in**
- c. above
- d. since

5. We drovethe coastline of Somnath.

- a. for
- b. with
- c. **along**
- d. in

6. My cousin is afraid.....frogs.

- a. with
- b. on
- c. **of**
- d. to

7. The employees are not responsiblethis mistake.

- a. **for**
- b. into
- c. to
- d. at

8.behalf of my staff, I would like to welcome all the respected dignitaries.

- a. for
- b. with
- c. about
- d. **on**

9. The metro rail system is very efficient in India because the trains arrivetime.

- a. **on**
- b. with
- c. for
- d. across

10. The car passed.....the tunnel for a minute.

- a. between
- b. **through**
- c. since
- d. into

Join the following sentences as directed:

1. This is my sister. Her name is Malvika. (make simple sentence)
2. She was tired of cooking. She decided to order food online. (use participle)
3. She wanted to become principal. She worked hard. (use infinitive)
4. His hand hurt. He stopped writing. (use 'because')
5. It is raining heavily. I will take an umbrella to the office. (use 'so')
6. I have many duties. I must perform them. (use 'infinitive')
7. That man is very fat. He cannot run. (use 'so__that')
8. A dead man tells no truth. (use 'who')
9. You must exercise hard. You will not lose weight. (use 'or')
10. The teacher used a stick. It was straight. (use 'which')
11. No one likes an arrogant person. (use 'who')
12. The sun having risen, the darkness disappeared. (use 'and')
13. I shouted for help. Nobody helped me. (use 'but')

14. It is my opinion. The room should be painted. (use 'that')
15. The students are brilliant. They use online tools of learning effectively. (use 'who')
16. The school is a place. Teachers teach and students learn here. (use 'where')
17. The parents asked the child to behave well. The child was shouting. (use 'who')
18. The students will be habitual of online classes. They are given proper guidance. (use 'when')
19. Motivational documentaries are in demand. They help a lot for personality development. (use 'because')
20. Weather will improve. We shall go for a picnic. (use 'when')
21. I am looking for a book. I bought it from Austria. (use 'that')
22. The vehicles stop. The red light is on. (use 'when')
23. You die. You will be forgotten. (use 'after')
24. He won the lottery. He decided to buy a car. (use 'when')
25. He thinks he is a skilful driver. His car has a lot of dents. (use 'although')
26. The monk saw him in the valley. He lived there as a child. (use 'where')
27. *A Beautiful Planet* is a documentary. It should be watched by everybody. (use 'which')
28. It reminded him of the cafe. He used to write thesis there. (use 'where')
29. The opening ceremony was attended by many people. It received good media coverage. (use 'which')
30. You turn on disappearing messages in WhatsApp. Your chats will disappear. (use 'when')

SECTION-B

(I) Advertise Drafting, Notice Drafting

(II) Report Writing, Translation

(III) Letter Writing (Official Letters, Business Letters)

Advertise Drafting

Q. 1 You are Karuna, interested in purchasing a house in Noida. Draft in not more than 50 words an advertisement to be published in the classified column of a local daily giving the details of your requirement.

Ans:

Accommodation Wanted

Need a 300 square yards newly built bungalow in a prime location in Noida for immediate purchase. Three bedrooms with attached bathrooms, drawing room, dining room preferably in close vicinity to a market-place. Contact: Mr. Karuna; Mobile: 9812345678

Q. 2 You are Jagdish, interested in purchasing a second-hand flat. Draft an advertisement in not more than 50 words to be published in the classified column of a local daily giving the details of your requirement. Your contact number is 9012341234

Ans:

Accommodation Wanted

Wanted for immediate purchase a second-hand flat having two bedrooms, one with attached bathroom in close vicinity to a market place and bus-stop. Price range between 15-20 lacs. Owners, please contact Jagdish mobile no. 9012341234 between 1 p.m. to 7 p.m.

Q. 3 You have lost your wallet containing your Examination Entry Ticket for Class XII while travelling by bus from Suraj pole to Ram pole Neemuch. Write a notice in not more than 50 words, to be published in 'Sankul'. You are Pari, 12 Saheli Road, Bhilwara.

Ans:

Lost And Found

Lost a black wallet containing my Examination Entry Ticket for class XII travelling on Bus Route no. 5 from Suraj Pole to Ram Pole Neemuch on 15th Sept, 2021. Anyone who finds it please contact urgently Pari, 1212 Saheli Road, Bhilwara. Suitable reward for finder.

Q. 4 You are General Manager, Midway, Resort Savaliya. You need a lady Front Office Assistant with sound knowledge of computers. She must be a graduate and good in

communication skills with pleasing manners. Draft an advertisement in not more than 50 words to be published in Mewar Times.

Ans:

Situation Vacant

Wanted a Lady Front Office Assistant for a reputed Midway, Resort Savaliya. Candidates should be between 25-35 years of age, graduate, good in communication skills with pleasing manners and also have sound knowledge of computers. Interested candidates can send their resume to the General Manager, Midway, Resort Savaliya within ten days.

Q. 5 You have a three-bedroom flat in Dwarka, which you want to let out on rent. Draft an advertisement in not more than 50 words to be published in the 'Swaraj Times' under classified columns. Contact 9876543210. Shubham, Gariyavas, Udaipur

Ans:

Available For Rent

Newly constructed flat on main Road with 24 hrs. water and electricity back-up facility. Has two bedrooms with attached bathrooms, one huge drawing-cum-dining. Expected rent? 27,000 p.m. Company lease only. Contact: Shubham, Gariyavas, Udaipur

Q. 6 You possess an acre of land in the heart of the city. You want to dispose of this property since you have decided to buy a flat. Write an advertisement to be published in a national daily, giving all the necessary details. You are Seema, Galaxy Colony, Vrindavan.

Ans:

Land For Sale

Available for sale one acre of land in the heart of Vrindavan. Owner is interested in selling land as early as possible. Interested parties can contact-Seema, Galaxy Colony, Vrindavan Mobile No. 9988776655

Q. 7 You would like to let out a portion of your independent house for office use. Write an advertisement for the classified columns of the local newspaper giving all the necessary details. Write the advertisement in not more than 50 words.

Ans:

Office Space on Rent

A portion of an independent house is available for rent for office use. Located in Central Bikaner, 1km from Railway station, 2000 sq.m. area. Parking facility for over twenty cars. Expected rent? 35,000 pm. Interested parties can contact: Ashutosh, contact no. 7788993456.

Q. 8 You want to sell off your car which you have been using for five years since you have decided to buy a SUV. Write an advertisement, in not more than 50 words, to be

published under the classified columns of a state daily. Furnish all the necessary details.

Ans:

Car for Sale

Yamaha 450 cc car fully loaded with accessories for sale. Done 8,000 km, excellent condition, 2018 Model, Price expected 28,00,000 (non-negotiable). Genuine buyers, contact Gopal, Mobile No. 7755993311.

Q. 9 Your school, Discovery Public School, Alwar needs a manager. On behalf of the principal, write an advertisement in about 50 words to be published in the classified columns of a Hindi daily. Mention the educational and professional qualifications, other qualities required in the manager, apply and the last date for the receipt of applications.

Ans:

Situation Vacant

Wanted a pleasant and friendly manager for a reputed public school in Alwar. Candidate should be a post graduate with a management degree in and at least 5-year experience of working in a public school. Interested candidates, please contact. Principal, Discovery Public School, Alwar with complete bio-data within 10 days of publishing of this advertisement. PH: 9810054327.

Q. 10 You require a teacher to teach Vedic maths and IT science to your son at home who is in class 12. Draft an advertisement in not more than 50 words giving all your requirements. You are Anuradha, Pratapgarh. Contact No. 9323579001.

Ans:

Wanted

An experienced male Vedic Maths teacher as a private tutor for a XII standard learner. Candidate should have at least 10 years' experience of teaching Vedic Maths in a public school. He should be a strict disciplinarian to be able to deal with the student on a stem note. Remuneration no constraint for the right candidate. Apply with complete details to Anuradha, Pratapgarh. Contact No. 9323579001.

Notice Drafting

Notice is a written or printed information or news announcement. Notices are either displayed at prominent places or published in newspapers/ magazines. It is meant only for a select group. Since a notice contains a formal announcement or information, its tone and style are formal and factual. Its language should be simple and formal. Notice is always brief and to the point.

Important Tips to be followed while writing a Notice

- Adhere to the specified word limit of 50 words.
- Write the word NOTICE at the top.
- Name and place of the school, organisation or office issuing the notice should be mentioned.
- Give an appropriate heading.
- Write the date of issuing the notice.
- Clearly mention the target group (for whom the notice is to be displayed).
- Purpose of the notice.
- Mention all the relevant details (date, venue, time).
- Signature, name and designation of the person issuing the notice.
- Put the notice in a box.

A NOTICE is always written in a box.

Notice:

Name of the Institution/Organization/Office, Place Suitable Heading

BB/MM/YY (Date)

Contents. The target group for whom the notice is. Date, time, venue and all-important details and any extra information that is needed (Body of the Notice, 50 words)

Signature

(NAME)

Designation

Marking Scheme of Notice

I. Format title (Notice/Heading/Place/Date/Signature with Name and Designation) **1 mark**

II. Contents (a) Where, (b) When, (c) Target group, (d) Agenda (All within 50 words) **2 marks**

III. Expression Coherence, spellings and grammatical accuracy **1 marks**

Q. 1 As a Student Editor, draft notice in not more than 50 words for your school notice board inviting articles from the students for your school magazine. You are Nandini of Anand Vihar School, Pali.

Ans:

Anand Vihar School
Pali
Notice

Inviting Articles for School Magazine

5th July, 2021

Students are hereby informed to submit their articles for our school magazine 'Anand Times' latest by the 15th of July, 2021. Articles can be neatly handwritten or typed on A4 size sheets with the name, class and section of the student-written under it. Please submit your articles to the undersigned in Room no. 1 during the '0' period.

Nandini

Student Editor

Q. 2 You are Madhvi, Secretary Shakti Housing Society. You are going to organize a blood donation camp. Write a notice in not more than 50 words, urging the members of your society to come in large numbers for this noble cause. Invent all the necessary details.

Ans:

Shakti Housing Society
Notice

2nd September, 2021

Our society is organising a blood donation camp in the Community Centre on 1st October, 2021, from 10 a.m. to 4 p.m. All arrangements will be adequately made along with energy drinks and refreshments for all donors. The camp is being conducted under the expert guidance of the doctors and nurses of the AMURT. Residents are hereby requested to ensure an overwhelming response to this camp by even persuading their friends and relatives to come forward for this noble task.

Madhvi

Secretary

Q. 3 You are Nayan, School Pupil Leader of Rani Laxmi Bai Senior Secondary School, Chittorgarh. Draft a notice for your school notice board in not more than 50 words inviting the names of the students who want to participate in the cultural programme organised in aid of the victims of the recent Odisha floods.

Ans:

Rani Laxmi Bai Sr. Sec. School
Chittorgarh
Notice

14th July, 2021

Relief for Odisha Flood Victims Our school is organizing a cultural programme in aid of victims of the recent Odisha Floods on 30th June, 2021. The different categories of the

programme include singing, dance, skits and elocution. Students, who are interested to participate in this programme for a noble cause, may give their names to the undersigned latest by the 25th of July.

Nayan, School Pupil Leader

Q. 4 An inter school softball Competition is organized by your school. Write a notice, not more than 50 words, requesting the students to be present at the venue to encourage the players. Invent all the necessary details. You are Bruzo, the sports captain of your school.

Ans:

DPS Public School

Notice

22nd September, 2021

Inter-School Softball Competition

An inter school Softball Competition is being organized by our school on 1st Oct., 2021 in the big field. 20 schools from different states will be participating in this mega event. The event will start at 8 a.m. All the students are hereby requested to be present at the venue to encourage the players.

Bruzo (Sports Captain)

Q. 5 You are Sheela of 'Anant Lahare' Public School, Ajmer. Your school has organized a Science Exhibition in connection with the death anniversary of APJ Abdul Kalam. Write a notice in not more than 50 words inviting students to participate in it. Provide all the necessary.

Ans:

'Anant Lahare' Public School

Ajmer

Notice

25th February, 2021

Science Exhibition

Our school is organizing a Science Exhibition to commemorate the death anniversary of the great APJ Abdul Kalam on the 12th of March, 2021 in the school lawns. Students are hereby informed to participate in this exhibition and make it a success.

Sheela, Principal

Q. 6 You are Anoop the cultural secretary of your school. As part of the national heritage programme, the school has decided to put up a show on ancient art forms. Write a notice to be put up on the school notice board inviting students to watch the show and encourage the artists. Write the notice in not more than 50 words.

Ans:

Hind Public School
Notice

16th August, 2021

Show on Ancient Art Forms As part of the national heritage programme, our school has decided to put up a show on ancient art forms on 24th August, 2021 in the school auditorium from 9.00 a.m. onwards. Students are hereby invited to watch the show and encourage the artists.

Anup

Cultural Secretary

Q. 7 Every year at Fateh Sagar of the city a flower show is held in the month of January. Your school has received a circular from the District Collector inviting your students to visit it. Write a notice in about 50 words informing the students about the show and advising them to go and enjoy it. You are Navjot, Head Boy, Star Public School, Mount Abu.

Ans:

Star Public School, Mount Abu
Notice

1st February, 2021

Flower Show Invitation:

Every year at Fateh Sagar of our city organises a flower show in the month of January. The District Collector has sent circular inviting students of our school to visit this show which will be held from the 1st to 5th January. Students are hereby advised to visit the central park and enjoy this show.

Navjot, Head Boy

Q. 8 Sarvodaya Education Society, a charitable organisation is coming to your school to distribute books among needy students. As Head Girl, N. L. Carpenter Public School, Bhinder, write a notice in about 50 words asking such students to drop the lists of books they need in the box kept outside the principal's office. You are Aashisha.

Ans:

N. L. Carpenter Public School, Bhinder
Notice

1st March, 2021

Book Distribution

Sarvodaya Education Society, a charitable organisation is coming to our school to distribute books among the needy students on 31st March. Interested students are hereby informed to drop the list of books they need in the box kept outside the principal's office by the 24th of March.

Aashisha (Head girl)

Q. 9 Your club is going to organise an inter class singing competition. Write a notice in about 50 words inviting names of the students who want to participate in it. Give all the necessary details. You are Ankit, Secretary, Music Club, Ankit Public School, Banswara.

Ans:

Ankit Public School, Banswara
Notice

1st November, 2021
Inter class Singing Competition
The Music Club of our school is organising an interclass singing competition for classes I to X on 19th November, 2021. Those students who want to participate in the competition are hereby invited to give their names to the undersigned by 5th November in the Music Room.
Ankit (Secretary, Music Club)

Q. 10 An inter-class drama competition is to be held in Mahatma Gandhi Government School, Byavar. As Akash, Head Boy of the school, draft a notice to be put up on the notice board inviting entries. Provide all necessary information in about 50 words.

Ans:

Mahatma Gandhi Government School, Byaavar
Notice

1st October, 2021
Inter-Class Drama Competition:
An inter-class drama competition will be held in our school for Classes IX to XII on 22nd Oct., 2021. Students who are interested to participate may give in their names to the prefects of their respective classes latest by the 5th of October.
Akash (Head Boy)

Report Writing

Report Writing Format: A report is the formal documentation of an event, a person, or another entity. Essentially, it provides details, insights and facts that are organised in the form of a document. Report writing is the process of writing such a report. It could have implications in many fields – such as education, business, governance, medicine, forensics etc. Hence, report writing is an important skill to learn. In this article, we shall explore the basic guidelines when writing a report, the various types, and current trends in report writing. We shall also explore a few samples and their respective format of newspaper report writing, format of magazine report and examples of newspaper report.

Guidelines for Report Writing

Following are a few important tips and guidelines when writing a report writing format:

- Identify the purpose for writing a report
- Use language that is unambiguous, concise and jargon-free.
- Express facts and details in an unbiased manner.
- Do not use slang or other informal words and contractions.
- Organize the content for easy navigation and logical flow of information
- Revise and proofread
- Read through the entire report before sending it in.

Report Writing Topics

These are the most commonly used report types:

- Analytical Report
- External Report
- Formal Report
- Functional Report
- Informal Report
- Informational Report
- Internal Report
- Lateral Report
- Long Report
- Magazine Report
- Newspaper Report
- News Report Writing Format
- Periodic Report
- Proposal Report
- Short Report
- Vertical Report

“If you can’t explain it simply, you didn’t understand it well enough.” Albert Einstein

Report Writing Format for Students

Heading

(This section contains a title that is representative of the content in the report. Do note that the title must be unambiguous)

By Line

(This section contains the name of the person drafting the report. It can also contain the designation of the person. More importantly, the drafter's name or other personal information must not be mentioned in the main body)

Opening paragraph

(This section provides a brief overview of the report. Also, it includes the headline's expansion)

Main Body

(This section provides the complete details of the report. Important details that must be included are "why", "how", "what", "when" etc. Other details can also be included if they provide better context or clarity to the report)

Conclusion

(This section contains details on how the event in question ended. It can also contain other details which provides more information about the event)

Newspaper Report Writing Format

Following is the formatting for drafting a news report writing format. This is similar in format to the magazine report. The only additional section is the "Date and place of reporting".

Heading

(This section contains the title of the report. The heading must be clear and direct as possible)

By Line

(The name of the person drafting the report, along with their designation is written in this section. Furthermore, it is important to note that the drafter's name or their personal information must be excluded from the main body)

Date and Place of Reporting

(This section mentions the date and place on which an individual drafted the report)

Opening paragraph

(This builds on the headline's expansion. It also provides a quick summary of the events that are reported in the newspaper report)

Main Body

(This section must ensure all details of the event are clearly mentioned. It generally contains two sections; the first provides details of the event while the other covers the accounts of witnesses, aftermath or any other details that provide a better context or clarity to the report)

Conclusion

(This section contains details on how the event was handled and the action is taken so far. It can also contain additional details which provide more information about the event)

Q. 1

Your School organized a symposium on the topic – “Effect of Global Warming on Planet Earth”. Prepare a news report writing for your school magazine.

Ans:

Report on a Science Symposium – Effect of Global Warming on Planet Earth

By Abhinav, Editor of School Magazine

(Opening paragraph)

Recently, a science symposium was held at our school on Jan 10, 2021. The topic of the Symposium was the Effect of Global Warming on Planet Earth.

(Main Body)

The event began with the felicitation of the guest speaker – Dr. Jyoti Prakash. This was followed by our principal, Dr. Mahendra kumar espousing the participants. Dr. Jyoti Prakash reflected his vast insights and knowledge on the topic and emphasized the importance of curbing our carbon emissions. With the charts and graphs he prepared; the audience was intricately made aware of how our planet is changing for the worse. He also proposed a hypothesis as to what would become of planet earth if such anthropological activities were left unchecked. It was a truly eye-opening experience for all the participants on how humans have affected the planet. The symposium ended with a round of questions from the participants. After the lunch break, a short documentary was shown portraying the effects of global warming and the greenhouse effect. It captivated the audience, with some expressing grief at the plight of our planet.

(Conclusion)

The 4-hour long symposium ended with a vote of thanks. The participants also vowed to bring about a change in the situation.

Q. 2

RSCERT-Udaipur organized a computer literacy camp in Kotda. Prepare a news report format on the same for your school newsletter.

Ans:

Report Writing Sample for Students

(Computer Literacy Camp)

By Hitendra, Secretary

(Date and Place of Reporting)

21-01-2021, Kotda

(Opening paragraph)

A computer literacy camp was recently organised in Kotda by the RSCERT-Udaipur. The primary goal of the camp was to educate young adults and children about the usage of computers. It also aimed to educate the dangers of online bullying.

(Main Body)

The computer literacy camp began with an inaugural speech from the chief guest, Mrs. Hitendra, the CEO and founder of Micromedia, a startup that is well-known for producing

affordable and compact personal computers. Close to 250 people had attended the camp's inauguration, with even more turning up by midday. The camp taught the basics of computers – such as its operating system, basic hardware and also the internet. The participants were also taught how to use the internet while avoiding dangers such as online-bullying and safe-browsing practices. These valuable insights helped the participants to be more productive and also stay safe when using a computer.

(Conclusion)

The camp ended with the chief guest distributing participation certificates to the volunteers. Overall, there was an atmosphere of enthusiasm and learning.

Q. 3

Maharana Mewar School, Kumbhal Garh, recently organised a science symposium on the topic: 'Effect of pollution on quality of life'. You are Manoj Sharma, editor of the school magazine. Write a report on the event for your school magazine.

Ans:

Report on Science Symposium held at Maharana Mewar School, Kumbhal Garh
-By Manoj Sharma, editor of the school magazine

A symposium was organized on 1 January 2021 in the school on the topic "Effect of Pollution on Quality of Life". All the science students were a part of the elucidative program. The event started with the felicitation of the guest speakers. Thereafter, the participants were espoused by Sh. Rajesh Sharma. He acquainted them with the objectives and goals of the workshop. The resource person Dr. Deependra Singh reflected his profound knowledge on the topic and highlighted how important it is to curb the menace of pollution.

An exalting demonstration of the effects of pollution on our lives galvanized the engrossed participants. After the lunch break Dr. S.K. Verma, Resource Person, exhibited the possible steps that can be undertaken at the personal level to reduce pollution. It was followed by another session on the basic concept behind pollution reduction which triggered the young minds into thinking innovative ways.

An interactive concourse ignited the inquisitiveness of participants. They have committed themselves completely to bring about a change in the situation. The informative workshop culminated with a vote of thanks proposed by the head of the science department.

Q. 4

You are Kirti of L.B. Memorial Public School, Sirohi. Your school has adopted a village as a social responsibility. Students are being taken to teach the children of that village on a regular basis. Write a report, for your school magazine, on the various other programs organized there in 150-200 words.

Ans:

VILLAGE ADOPTION- A STEP TOWARDS BEING SOCIALLY RESPONSIBLE
-BY KRITI

On the occasion of World Literacy Day, L.B. Memorial Public School, Sirohi has taken an oath to embrace the village named Kukas.

The school has taken the responsibility of educating the people residing in the village. Selected students from each standard are taken there every weekend, during school hours to impart knowledge.

The first 6-month motive is to make each and every person capable of reading and writing. Free books and stationery are being provided for quality education.

Children are given time to spend with each other, play games, and interact.

Apart from educational needs, special care is devoted to hygiene and sanitation. Girls are being given awareness of the importance of menstrual hygiene as well.

Various talent hunts have been organized which left everyone overawed. The immense enthusiasm and zeal in the people to learn is the main driving factor.

A family kind of environment is being created. The school treats the people of the village as its own students and is unbiased. By adopting a village, the school is making its students sensitive towards the needs of the environment at a young age. It is committed to raising the leaders of tomorrow.

Q. 5

Cultural Society Ankit Public School, Dungarpur organized an adult literacy camp in its neighbourhood. Write a report in 150-200 words on the camp for your school newsletter. You are Anuradha, Secretary. (Use the following clues: no. of volunteers – hours spent in teaching – location of the class – chairs, blackboards – no. of people attending the camp – benefit.)

Ans:

ADULT LITERACY CAMP

-By Anuradha, Secretary

An adult literacy camp was organized by Cultural Society Ankit Public School, Dungarpur in the school neighbourhood yesterday extending educational options to those adults, who have lost the opportunity and have crossed the age of formal education. The activities of the camp were carried out by the cultural society of the school and there was a total of 25 volunteers. The camp began with the welcome speech for the chief guest, Mrs. Usha, a renowned social worker. 400 people were a part of the camp. They were divided into different groups in accordance with their competencies.

They were taught the basics of being able to read and write. Free books and stationery are being provided for quality education. All the arrangements including desks and blackboards were done in advance.

Apart from educational needs, special care was devoted to hygiene and sanitation. They were taught the basics of cleanliness like types of wastes and their management. Refreshments were also provided to the participants. The immense enthusiasm and zeal in the people to learn was the main driving factor.

The chief guest distributed the certificates of participation among the volunteers. The camp ended on a positive note. There was an atmosphere of learning and growing together.

Q. 6

You are Satya an active member of the Animal Lovers Club which works for the welfare of animals by preventing cruelty to them. Recently you visited Mahatma Gandhi Animal Care Home. You were pleasantly surprised to see the good treatment given to the animals. Write a report in 150-200 words on your visit.

(You may use the following points: injured dogs and cats, abandoned pets, very old animals, all very well cared for, well-equipped medical room, veterinary surgeon, green surroundings.)

Ans:

Visit

Satya-Mahatma Gandhi Animal Care Home

Animal Lovers Club was recently invited by the Mahatma Gandhi Animal Care Home for a visit where an opportunity to oversee the working of the organization was given.

It is home to abandoned pets, rescued animals, and the ones injured on the streets. There were many old animals as well. It was astounding to see the quality of care the animals are being given. They have a family-like environment for them. This helps them to heal faster and stay happy.

The animal home has all the facilities ranging from a well-equipped medical room to a veterinary surgeon. Regular check-up of those unwell by a team of veterinary specialists are carried out.

The surroundings are animal-friendly as well. They are not being ruthlessly kept in cages.

They have green surroundings with enough space for them to play and nurture.

Mahatma Gandhi Animal Care Home is doing a mind-blowing job by understanding and fulfilling the needs of those who can't speak for themselves. The experience was an overwhelming one.

Q. 7

Write a report on the Independence Day function which was celebrated in your school.

District Kota, Ms. Rukmani was the Chief Guest in 150-200 words describing all the activities that took place. You are Head girl Nalini.

Ans:

Gurukul School celebrated Independence Day with great enthusiasm and patriotic fervor. On the morning of August 14, 2021, our students presented hand-made greeting cards and tri-colour flag badges to the senior management functionaries of the school.

The cultural program at school commenced with everyone singing 'Vande Mataram' followed by flag hoisting by the chief guest, Ms. Rukmani, the District Magistrate.

The spirit of freedom and nationalism was well exhibited by the students as well as the teachers through a spectrum of patriotic poems, speeches, quizzes on freedom fighter, songs, and dance.

Committed to the task of nation-building, both faculty and student teachers pledged to serve their motherland through spreading education and serving the community. A presentation on the historical evolution of the national flag of India was shown.

A documentary on the contribution of unsung heroes of Indian freedom struggle like Bhura Lal Vaidhay, pandit Udai Jain, Kamla Bai, Bhamasah Jhala manaa enlightened the audience.

A few of them spoke on the history and significance of the Independence Day and shed light on the special highlight of celebrations this year. It ended with a speech by the principal on the topic, “What does freedom mean to me?” The celebration concluded with the inspiring words of the principal madam, followed by the National Anthem and the distribution of refreshments.

Q. 8

5th June has been recognised as World Environment Day. Your school conducted World Environment Day on 5th June and conducted various activities to commemorate the day. Write a report about it in about 150-200 words for your school magazine. You are Karuna.

Ans:

World Environment Day

By Karuna

5 June 2021, Churu – Our school, Government Senior Secondary School Churu celebrated World Environment Day from 7 a.m. to 11 a.m. on the school campus. The Educational Minister of the state, Mr. Kalam, inaugurated the exhibition put up by the SST Dept and students of the middle school. There were stalls exhibiting various recycled products, waste management methods, pollution control methods and schemes, awareness through posters, PowerPoint presentations, and role-plays.

The centre stage on the playground used Preserve Our Environment as a theme for songs, dances, mimes, and one-act play saplings were generously distributed to encourage tree plantation at an individual’s level. A debate and recitation competition were held on an inter-school basis. Our school got the Runners-up Trophy while GKS Public was adjudged the Best All-Rounder. The celebration came to an end with a vote of thanks by the Headmistress, Dr Richa, and the National Anthem was sung by all of us.

Q. 9

A fire broke out in a COVID – 19 dedicated hospitals in Jaipur, at around 1 a.m., on March 15th, 2021, resulting in fatalities of two hospital staff whose families later received ex gratia of Rs. 3 lacs each from the government of Rajasthan. You are required to write a report on it.

Ans:

FIRE AND PUBLIC OUTCRY

Place: Jaipur

Date: 15th April, 2021 Reported by: Sameer Kamal

The country woke up with heart-breaking news on March 15th, 2021, when the countrymen read an article on a fire broke out incident which happened on March 15th, 2021, at around 1 am, in a COVID-19 dedicated hospital, in Rajasthan, in which two hospital staffs lost their lives. The reason of fire broke out was short-circuit. There were some 30 patients in that hospital at that time, and they saved all.

The mishap allowed the oppositions to frame the government guilty of mismanagement, while in defence, the government had ordered an inquiry whose result is still awaited. In

addition, to request an urgent investigation, the CM of Rajasthan announced ex-gratia of ₹3 lacs each for the family of the two-hospital staff, who lost their lives.

The public reaction to the incident was of asking questions to the authorities and asking answers in return. Many online petitions were being signed and sent to the government by thousands of people. Public outcry was huge, and the people are waiting for the inquiry's findings. It was pretty evident that masses were in no mood to get themselves treated in fractured health infrastructure with the irresponsible government. After that incident and that substantial public outcry, the authorities are out of their deep slumber. They are now doing or taking every possible step to ensure that no such incident happens again.

Q. 10

You are Ramesh, an N.C.C. cadet who attended Republic Day Parade in Delhi. You study in Singhaniya Public School, Bhinder. Write a report to be published in your school magazine, in 150-200 words on Republic Day Camp & Parade. Don't forget to mention the floats and how you enjoyed the occasion.

Ans:

The Grandeur of Republic Day Celebrations

By: Ramesh, N.C.C cadet

Singhaniya Public School, Bhinder

Being an N.C.C cadet I got the privilege of attending the Republic Day Parade in Delhi. I was awestruck by its sheer grandeur and magnificence. The parade showcases not only India's defence capability but also gives us a unique glimpse of our cultural and social heritage.

The Republic Day Parade which is held in the capital city, New Delhi starts from the Rashtrapati Bhavan, along Rajpath, past India Gate. Before its commencement, the Prime Minister lays a floral wreath at the 'Amar Jawan Jyoti, a memorial to the soldiers who laid down their lives during various wars. The President then unfurls the National flag after which the different regiments of our armed forces march past with their bands in all their fineries saluting their commander-in-chief, the President of India.

Another highlight of the parade were the tableaux of different states that depicted India's culture and diversity. Each Indian state and Union Territory is represented by a float that presents an aspect of its culture and is a visual treat. Watching the Republic Day celebrations was the most enjoyable experience and it was my good fortune to have got this opportunity to watch the parade from such close quarters, an experience that I will not be able to forget. The celebrations came to an end and everyone arose for the National Anthem following which the important dignitaries left Rajpath.

Letter Writing Official Letters

(For making enquiries, registering complaints, asking for and giving information etc.)

ध्यान दें—Official Letters संक्षिप्त तथा विनम्र भाषा में लिखे जाते हैं। इन पत्रों के विषय में निम्न लिखित बातों पर ध्यान दें:

1. Official Letters में अनौपचारिक पत्र की ही भाँति ऊपर बाँधी ओर पत्र लिखने वाले का पता व उसके नीचे तारीख लिखते हैं।
2. इसके पश्चात् बायीं ओर ही प्राप्त करने वाले को पद तथा पता लिखा जाता है।
3. पत्र लिखने का उद्देश्य क्या है? इसलिए Subject भी इसी क्रम में आगे लिखते हैं।
4. इसके पश्चात् अभिवादन का शब्द Sir or Madam लिखा जाता है।
5. फिर Official Letters की मुख्य बातें (Main body) लिखी जाती हैं।
6. अंत में, बायीं ओर ही प्रधानाचार्य, कक्षाध्यापक आदिको सम्बोधित प्रार्थना-पत्रों में Yours obediently से तथा अन्य अधिकारियों को सम्बोधित पत्रों में Yours faithfully से सम्बोधित किया जाता है।
7. इसके नीचे लिखने वाले के हस्ताक्षर किये जाते हैं व नाम लिखा जाता है। प्रारम्भिक अभिवादन और प्रार्थना-पत्र के प्रारंभिक अन्तिम भाग के प्रचलित तरीके निम्नांकित हैं—

Persons	Salutation (प्रारम्भिक अभिवादन)	Subscription (पत्र-समाप्ति)
(a) To Teachers:	Sir or Madam	Yours obediently
(b) To Officers:	Sir or Madam	Yours faithfully

Official Letters का आदर्श प्रारूप

Address.....
 Date.....
The Principal/Head teacher/Manager

Subject :
Sir/Madam

Body of Letter

.....
Yours obediently/faithfully

(i) Making Enquiries (ii) Registering Complaints (iii) Asking for and Giving Information

Q. 1

Suppose you are Narbda, studying in Govt. Senior Secondary School, Kotda. Write an official letter to the principal of your school complaining about the poor condition of your classroom.

Ans:

Station Road, Kotda

3 January 2022

The Principal

Govt. Senior Secondary School, Kotda

Subject: Complaining about the poor condition of the classroom.

Sir,

I want to draw your kind attention to the poor condition of my classroom. The servant on duty does not clean it regularly. Most often, we have to sit on dusty chairs. Two windows of the classroom are broken. In the rainy season, the rainwater enters through the windows and disturbs our studies. In winters, we shiver due to cold air. The blackboard is very small and rough. More than half of the benches are broken.

I request you to look into the matter and do the needful.

Thanking you

Yours obediently

Kanta, Monitor XII

Q. 2

Imagine that you are Anisa Paliwal, a student of class XII. Write a letter to the principal of your school bringing into his kind attention to the problem of dirty toilets.

Ans:

Satdiya Road, Salumber

13 October 2021

The Principal

Govt Senior Secondary School, Salumber

Subject: Unhygienic and unsanitary condition of the toilets.

Sir,

I wish to bring your kind attention to the unhygienic and unsanitary condition of the toilets of our school. They are dirty and stinking. It looks as if they have not been cleaned for many days. Due to foul smell, many boys pee in the open which is a shame. But the girls have to use these stinking toilets. The bad smell can be felt in the whole campus of the school. The worst sufferers are the classes that sit next to the toilets. It is requested that you look into the matter personally and do the needful immediately.

Thanking you

Yours obediently

Anisa Paliwal, Class XII

Q. 3

Write a letter to the principal of your school informing him that due to the negligence of the contractor's man, the bell and the seat cover of your bicycle were stolen on a particular day late and you should be paid compensation for the loss.

Ans:

139, Nand Colony, Nathdwara

26 July 2021

The Principal

Govt Senior Secondary School, Nathdwara.

Subject: Complaint regarding theft.

Sir,

I wish to draw your kind attention to the negligence of the contractor's man, Gopi. I pay bicycle parking fee regularly. The concerned man is not careful. Due to his negligence, the bell and the seat cover of my bicycle were stolen on July 25. I belong to a poor family. So, I cannot bear the loss. I request you to kindly look into the matter and order the man to pay me compensation for the loss. I shall be thankful to you.

Yours obediently

Suresh Chandra Class XII

Q. 4

You are Mayank residing at 18, Ashok Vihar Road, Old Railway Station, Udaipur. Write a letter to the Chairman, Municipal Council, complaining against the insanitary condition in your area.

Ans:

18, Ashok Vihar Road

Old Railway Station, Udaipur

27 February 2021

The Chairman Municipal Council, Udaipur

Subject: Complaint against unsanitary conditions.

Dear Sir,

I would like to bring to your kind notice that our street is very dirty. The sweepers do not clean the street regularly. The drainage system is quite defective. Dirty water comes on the roads. There are heaps of garbage everywhere. There are many pits on the road which are full of dirty water. There are breeding places of mosquitoes. Many people are suffering from diseases due to this. Kindly, instruct the concerned officer to take necessary steps into the matter. We wait for your action.

Yours faithfully

Mayank

Q. 5

You are Madhavi Singh, a student of St. Peter's School, Jagat Pura. The Rajasthan State Road Transport Corporation, which is running on your route at 7 a.m., has become irregular. It has put a large number of students and office goers in difficulty. Write a letter to Bus Depot Manager complaining about it and request him to send the bus regularly.

Ans:

St. Peter's School

Jodhpur

21 November 2021

The Depot Manager

Rajasthan State Road Transport Corporation, Jagat Pura

Subject: Irregular service of the Rajasthan State Transport Bus.

Sir,

Many students of St. Peter's School, Jagat Pura are facing great inconvenience. The reason is poor bus service of the Rajasthan State Road Transport Corporation on Gulab Sagar road. Very few buses run on this route during morning hours. We generally take the 7.00 a.m. a bus to go to school. But recently that bus too has been running very irregularly. Many students of our school, as well as some office-goers, are in difficulty due to this poor situation. You are requested to kindly arrange the timely run of the 7.00 a.m. bus. A few more buses should also be run on this route.

I hope for your positive action.

Yours faithfully

Madhavi Singh

Class XII

Q. 6

Write a letter to the Municipal Commissioner of your city about choked drains and piles of garbage in your locality posing threat to public health.

Ans:

C-45

Radhey colony, Ajmer

05 April 2021

The Municipal Commissioner, Ajmer

Subject: Complaint against the unsanitary condition.

Sir,

I would like to bring to your kind notice that in our locality, drains have choked and piles of garbage can be seen in several places. For the last six months, drains have not been cleaned. The sweepers don't clean the streets regularly. Whenever they come, they dump the garbage here and there in the locality itself. This unsanitary condition is posing a serious threat to public health. Kindly instruct the concerned people to take necessary action at the earliest.

We await your action

Thanking you

Yours faithfully,

Shiv Kumar

Q. 7

Write a letter to the secretary, Ministry of Environment, Govt of India, New Delhi about the plight of caged birds and animals for human entertainment.

Ans:

The Secretary
Ministry of Environment
Govt. of India, New Delhi
10 June 2021
Manoj Kumar
A-24, Anand Apartment, Ajmer
Subject: Regarding the protection of wildlife.

Sir,

I want to draw your kind attention towards the plight of caged birds and animals for human entertainment. At the places like Zoos and circuses, animals/birds are caged for public entertainment. In circuses, animals/birds are not only caged but tortured also badly in the name of training. They are forced to perform unnatural and dangerous feats for viewers. They are not given proper food and other living facilities. The same way visitors in Zoos are generally seen teasing birds/animals. Many times, they are in a very miserable condition. They too feel pain and cry of agony.

I most humbly request you to look into the matter and take necessary actions.

Thanking you
Yours faithfully
Manoj Kumar

Q. 8

Write a letter giving information that was asked by a citizen of your city about the cleaning of drainage in a particular area.

Ans:

Municipal Corporation, Dholpur
December 23, 2021
Harish Sachdeva
18 Avas Vikas Colony
Dholpur.

Subject: Reply to the letter regarding the cleaning of drainage systems.

Dear Sir,

With reference to your letter asking for information about the cleaning of drainage, you are informed that the drainage in your area should be cleaned twice a week as per rule. First, early in the morning and second in the afternoon. I assure you that the drainage problem in your area will be resolved soon.

Yours faithfully
Kaushal, Chairman

Q. 9

Write a letter to the Secretary, Board of Secondary Education Rajasthan, Ajmer, asking for a duplicate copy of your mark-sheet.

Ans:

Gayatri Chowk
Surendra Colony

Banswara
September 20, 2021

The Secretary

Board of Secondary Education Rajasthan, Ajmer

Subject: A duplicate copy of mark-sheet for the Secondary Exam 2020.

Sir,

I passed my Secondary Examination in 2017. I was a regular student of Govt Senior Sec. School, Banswara. My roll number was 4806444. I got the first division in the examination. Unfortunately, I have lost the original mark-sheet of class X. So, I need a duplicate copy of the same. I am sending you D.D. of the required charges. Kindly, send the duplicate copy of my mark-sheet at the earliest to the address given above.

Thanking you

Yours faithfully

Mahesh Chand

Enclosure: D.D. 7 100 (No. 092842 Dt. 17 Sept 2020)

Q. 10

Write a letter to the Chairman, Board of Secondary Education, Rajasthan, Ajmer to prescribe 'Yoga' a compulsory subject in the curriculum.

Ans:

Govt Senior Secondary School, Sikar
20, Aug 2021

The Chairman

Board of Secondary Education, Rajasthan,

Subject: Request to include 'Yoga' as a compulsory subject in the curriculum.

Sir,

Respectfully, I want to bring to your kind attention that almost every Indian has become aware of the importance of Yoga. All reputed organizations and countries are realizing their need. Students feel the need for the proper education of Yoga. It would help them in dealing with their own health and guiding others as well. Yoga has emerged as an international employment industry as expert Yoga instructors are needed everywhere. Therefore, I request you to include Yoga as a compulsory subject in our curriculum so that we may acquire proper knowledge of it.

Hope you will look into the matter.

Thank you, sir.

Yours faithfully

Dinesh Prakash

Letter Writing: Business Letters

(For making enquiries, registering complaints, asking for and giving information, placing orders and sending replies.)

Letter-writing (पत्र-लेखन) भाव-अभिव्यक्ति (expression) की एक महत्त्वपूर्ण कला है। यह अपने विचारों व भावनाओं को प्रकट करने का उत्तम माध्यम है। सामान्यतया एक अच्छे पत्र में निम्नलिखित बातों का होना अतिआवश्यक है:

1. पत्र का उद्देश्य मस्तिष्क में स्पष्ट होना चाहिए।
2. पत्र में सरल भाषा का प्रयोग करना चाहिए।
3. सभी बिन्दुओं को एक ही अनुच्छेद (paragraph) में नहीं लिखना चाहिए। पत्र के सभी बिन्दुओं पर व्यवस्थित तथा स्पष्ट ढंग से प्रकाश डालना चाहिए। अलग-अलग बिन्दुओं के लिए अलग-अलग अनुच्छेदों का प्रयोग करना चाहिए।
4. सुलेख का ध्यान रखना अति आवश्यक है। सुन्दर लेखन का पत्र के प्राप्तकर्ता पर बहुत अच्छा प्रभाव पड़ता है।

Business Letters

व्यापारिक पत्रों के अन्तर्गत उन सभी पत्रों को सम्मिलित किया जाता है जो एक ग्राहक द्वारा एक व्यापारी या व्यावसायिक संस्थान को, एक व्यापारी द्वारा या एक व्यावसायिक संस्थान द्वारा दूसरे व्यापारी, व्यावसायिक संस्थान अथवा किसी ग्राहक को लिखे जाते हैं।

एक अच्छे व्यापारिक पत्र में निम्नलिखित गुण होने चाहिये।

1. व्यापारिक पत्रपूर्णतः स्पष्ट होना चाहिये। जोभी बात कही जाये वह इतनी स्पष्टहोनी चाहिये कि पत्र पाने वाला एक बार पढ़कर भली-भाँति समझ सके, ताकि अनावश्यक समय नष्ट न हो।
2. पत्र संक्षिप्त होना चाहिये।
3. पत्र लिखने वाली फर्म का नाम व पता पत्र में बायीं ओर लिखकर उसके नीचे, पत्र लिखने की तारीख लिखनी चाहिए।
4. जिस फर्म को पत्र लिखा जाता है, उसका पता पत्र में बायीं ओर लिखा जाता है।
5. यदि किसी व्यक्ति को पत्र लिखा जा रहा है तो उसके नाम से पूर्व Mr/Shri लिखा जाता है। यदि किसी फर्म को पत्र लिखा जा रहा हो तो उसके पूर्व Messers या M/s लिखते हैं।
6. अभिवादन के नीचे वाली लाइन से पत्र का प्रारम्भ निम्न प्रकार से होता है।

We are pleased to receive your letter No..... dated.....

Thanks, for your letter No..... dated.....

With reference to your letter No..... dated.....

Please refer to your letter No..... dated ...

I shall be much obliged if you send me...

Please despatch as early as possible.....

7. पत्र समाप्त होने के पश्चात सरी लाइन में बायीं ओर प्रायः Yours faithfully लिखा जाता है।
8. इसके पश्चात जने वाले के हस्ताक्षर होते हैं। यदि पत्र किसी फर्म के द्वारा लिखा जाता है तो उसका स्वामी उस पर हस्ताक्षर नहीं करता है। यह कार्य किसी अन्य के द्वारा किया जाता है। अतः ऐसी स्थिति में फर्म के नाम के पूर्व For शब्द लिखा जाता है, उस के नीचे हस्ताक्षर किये जाते हैं। नीचे हस्ताक्षरकर्ता का पद लिखा जाता है।
9. जो वस्तु मँगवाई जा रही है उसका आवश्यक विवरण तथा संख्या अवश्य ही लिखें ताकि कोई भ्रम पैदा ना हो।
10. आपके द्वारा भुगतान किस माध्यम से किया जायेगा, यह भी अवश्य लिखें।
47991-Cheque, Draft, Money Transfer (RTGS/NEFT), etc.
11. Format

पत्र जिसको लिखा जा रहा है।	Address	Salutation	Subscription
(i) एक व्यापारी को	Mr/Shri Mr R. K. Sharma 7-M.G. Road, Jaipur	Dear Sir	Yours faithfully
(ii) एक फर्म को	M/s Nirmala Sports Home Mount Road, Chennai	Dear Sir	Yours faithfully

Sender's Address _____
Date : _____
Reference No. (if any) _____
Designation / Name & Address of the Recipient _____
Subject _____
The Salutation _____
The matter of the letter (divided into paragraphs)

The Subscription (closing phrase) _____
Business Firm's Name _____
Designation of the Sender _____
Enclosures (if any) 1. _____
2. _____
3. _____
Copies to be sent (if any) _____
Post script (if any) _____

(i) Making Enquiries (ii) Registering Complaints (iii) Asking for and Giving Information (iv) Placing Orders and Sending Replies

Q. 1

Write a letter to the Standard Book Co., Meerut, complaining about the poor quality of books supplied to your library. You are Niharika, Librarian of Govt Senior Secondary School, Alwar.

Ans:

Govt Senior Secondary School, Alwar

20 March 2021

M/s Standard Book Company

12 – Naya Bazar, Meerut

Subject: Supply of poor-quality books

Dear Sir,

We are one of your regular customers. We placed an order for the purchase of about four hundred books for the school library. We regret to inform you that the books supplied by you are of poor quality. Following are the defects that we would like to bring to your kind notice:

Thirty copies of World History are of 2011 edition. Similarly, twenty copies of English Grammar by R.K. Lakhani are of 2010 edition while the latest editions are available in the market. We ordered twenty copies of Modern Algebra by R.K. Kapoor. These books are in very bad condition.

We await the replacement of the old-editioned and defective books.

Yours faithfully

Niharika, Librarian

Q. 2

Write a letter to M/s Sharma Traders, Aamer complaining about the quality of computers received in response to your order. You are Raksha, 09-D, Mahaveer Enclave, Bhilwara.

Ans:

09-D, Mahaveer Enclave, Bhilwara

28 September 2021

M/s Sharma Traders, Aamer

Subject: Poor quality of computers and hardwares

Dear Sir,

I bought computers and hardwares from you on 17th March 2021. Your service engineer installed it the same day. I regret to say that the set is of very poor quality. The speakers are not working and the monitor shows wavering lines making the picture vague. The printer is also not working well. We ordered for i-3 but you supplied core 2 duos. There is a substantial difference in the price of both the operating systems.

Your firm enjoys goodwill in the computer market but this deal is not according to your image.

You are requested to get the computer replaced at the earliest with one of upgraded quality and technology.

Yours faithfully

Raksha

Q. 3

Write a letter on behalf of M/s Gupta & Sons, 14-A/21, Kanhaiya Street Sikar to M/s Sita Ram Om Prakash, 18- Chaura Rasta, Jaipur asking quotations for woollen clothes and their rates of discount and terms regarding payment.

Ans:

M/s Gupta & Sons

14-A/21 Kanhaiya Street, Sikar

January 10, 2021

M/s Sita Ram Om Prakash

18 Chaura Rasta, Jaipur

Subject: Quotations for woollen clothes

Dear Sir,

Please send us your price-list and quotations for woollen clothes within a week of the receipt of this letter.

Kindly let us know the rate of discount and your terms of payment and delivery.

Hoping to receive an early reply.

Yours faithfully

For Gupta & Sons

Ramesh Gupta, Manager

R. 4

Write a letter on behalf of M/s Sita Ram, 18- Bapu Bazar, Udaipur to M/s Rajasthan & Sons, 14- A/21, Shastri Circle Gogunda sending quotations for woollen clothes and their rates of discount and terms regarding payment.

Ans:

M/s Sita Ram, 18- Bapu Bazar, Udaipur

21 January 2021

M/s Rajasthan & Sons, 14- A/21, Shastri Circle Gogunda

Subject: Reply about quotations for woollen clothes

Dear Sirs ,

With reference to your letter asking quotations for woollen clothes, we are sending you the following quotations:

S.No.	Items	Quantity	Scheme/Discount	Amount
1	Sweaters	1 dozen	+ 1 piece	1512/-
2	Caps	1 dozen	+ 2 pieces	138/-
3	Socks	1 dozen	+ 2 pieces	312/-

We accept payment only through RTGS/NEFT in advance.

Yours faithfully

For M/s Sita Ram, Om Prakash

Q. 5

You are O. P. Pandey from Pustak Sadan, Chetak Circle Kota. Write a letter to Mr Raskhan, Manager, Modern Book Depot, 27 Kote Gate, Bikaner replying to his request for your full catalogue.

Ans:

M/s Pustak Sadan, Chetak Circle Kota

24 February 2021

Mr Raskhan, Manager, Modern Book Depot, 27 Kote Gate, Bikaner

Subject: Your request for sending catalogue

Dear Mr,

Thank you for your letter dated 9th February. We are pleased to send you a copy of our catalogue. The terms and conditions for the wholesale dealers are as such:

15 % discount for the wholesalers over the usual discount of 20 %.

The books are sent by transport. Half the expenses are borne by us.

Payment is accepted through RTGS and NEFT.

We await your order.
Yours faithfully
O.P. Panday, Sales Manager

Q. 6

Write a letter to Vijay Trading Company regarding the supply of sports article for your Warriors club.

Ans:

Warriors club
March 5, 2021
M/s Vijay Trading Company

Subject: Supply of Sports Material

Dear Sir,

We request you to supply us the following items as per your rates, by passenger train and forward the Railway Receipt through the State Bank of India, Jhalawar.

S.No	Items	Quality	Quantity
1.	Olympic Hockey Sticks	Best quality	40
2.	Volleyball New No. 5	New No 5	12
3.	Hockey balls	Best quality	20

Please see that the goods are despatched well in time to reach us within 15 days.

Yours faithfully
For Warriors club
Vardhman Singh, Secretary

Q. 7

Write a letter to M/s Anuraj Publishing House, 11-12, Kalu Ram Ji ki Badi, Pratapgarh ordering some books by post.

Ans:

1 Saleda Road, Chittorgarh
18 August 2017
M/s Anuraj Publishing House, 11-12, Kalu Ram Ji ki Badi, Pratapgarh
Subject: A purchase order for Books

Dear Sir,

I shall be grateful if you could kindly send me the following books by V.P.P. at the given address.

Excellent English Course – XII one hundred copies

Sanjiv Refresher Smart book – XII one hundred copies

Thanking you
Yours faithfully
Bittu Sharma

Q. 8

You came across an advertisement for Career Boosters in “The Super of India” for the preparatory books of Medical Exams and decide to buy them. Write a letter to the Manager of Career Boosters placing an order for the same. You are Anamika, 10 Pratap Chok, Bikaner. Use the information given in the advertisement.

BOOKS

by

CAREER BOOSTERS

The preparatory material for success in

MEDICAL ENTRANCE

* Home Delivery

* Cost 2000/- excluding postal charges
for 100% Result

ORDER NOW AT OFFICE ADDRESS:

The Manager,

Career Boosters,

II floor, Lodha Buildings

Badmer

Ph No. 8912345670

Ans:

10 Pratap Chok, Bikaner

8 March 2021

The Manager Career Boosters

II Floor, Lodha Buildings

Badmer

Subject: Order for preparatory books of Medical Entrance

Dear Sir,

With reference to your advertisement in the esteemed newspaper ‘The Super of India,’ I want to purchase the books to prepare for the Medical Entrance Exams. In accordance with your norms of cost and postal charges, I am sending a Money Order of the said amount and hope for the earliest delivery of the preparatory material.

Yours faithfully

Ranjan

Q. 9

You are Saurabh, Sales Manager, Mittal Publishing House, Jaisalmer. Write a reply to N. K. Jain, from Naya Bazar, Hindon telling him about the order placed by him.

Ans:

Mittal Publishing House
D-26 Industrial Area, Jaisalmer
22 July 2021
N.K. Jain, Naya Bazar Hindon
Subject: Reply to order

Dear Sir,

We received a letter placing an order of some books, but it is regretted that we don't send books through V.P.P. If you want to get books, you will have to make the whole payment of the books in advance. The payment details are as follow:

Excellent English Course Class XII	200/-
Sanjiv Refresher Smart Book Class XII	150/-
Postat Charges	46/-
Total Payment	396/-

You can send a money order or demand draft of the said amount.

Thanking you

Yours faithfully

For Mittal Publishing House

Saurabh Sales Manager

Q. 10

You are Shyam Ahir, the manager of Galaxy Publishing House. Write a letter in response to the bulk order of books by Divya Educational Academy, Bara. Produce the necessary details.

Ans:

Galaxy Publishing House, Junjhunu
21 December 2021
Divya Educational Academy, Bara
Reference: No. 284/32
Subject: Replying to the order placed by you

Sir

We are very grateful to you for considering us for this order of books in bulk. It will be our first dealing with you but certainly not the last. We readily accept your demand of 15% discount on the purchase in bulk in addition to an extra 5% given to the Educational Institutions. We assure you for the timely delivery of books in proper condition.

Warm regards

Yours faithfully

Shyam Ahir Manager

Translation

Q. 1 Religion talks about a single truth. It is not about truths — ONE. Because when the mind is dropped, you are no more separate from the universal, you are one with the universal. In that universal consciousness, in that cosmic expansion, whatsoever is known is truth. And it never changes, it remains the same. What Buddha discovered, that's exactly the same as what Jesus discovered later on — rediscovered. What Jesus rediscovered is the same as what Eckhart discovered — rediscovered. They all have discovered the same thing again and again. Each individual comes to it alone; again, he discovers it. But what he discovers is the same cosmic consciousness, is the same Satchidananda-bliss, truth, consciousness.

Ans. धर्म एक ही सत्य की बात करता है। यह सत्य के बारे में नहीं है - एक। क्योंकि जब मन गिरा दिया जाता है, तो तुम विश्व से अलग नहीं रह जाते, तुम विश्व के साथ एक हो जाते हो। उस वैश्विक चेतना में, उस ब्रह्मांडीय विस्तार में, जो कुछ भी जाना जाता है वह सत्य है। और यह कभी नहीं बदलता है, यह वही रहता है। बुद्ध ने जो खोजा, वह ठीक वैसा ही है जैसा यीशु ने बाद में खोजा - फिर से खोजा। यीशु ने जो फिर से खोजा वह वही है जिसे एखर्ट ने खोजा था - फिर से खोजा गया। उन सभी ने एक ही चीज़ को बार-बार खोजा है। प्रत्येक व्यक्ति इसमें अकेला आता है; फिर से वह इसका पता लगाता है। लेकिन वह जो खोजता है वह वही ब्रह्मांडीय चेतना है, वही सच्चिदानंद है - आनंद, सत्य, चेतना।

Q. 2 Everything lives through change — and change means changing to the polarity. You move from one pole to another; that's how you, again and again, become alive and fresh. In the day you work hard, and at the night you relax and go to sleep. Again, in the morning, you are alive and fresh to work. Have you ever observed the polarity? Work is against relaxation. If you work hard, you become tense, tired, exhausted, but then you fall into the deep valley of rest, a deep relaxation. The surface is far away, you move to the center.

Ans. सब कुछ परिवर्तन के माध्यम से जीता है - और परिवर्तन का अर्थ है ध्रुवीयता में बदलना। तुम एक ध्रुव से दूसरे ध्रुव पर चले जाते हो; इस तरह आप बार-बार, जीवंत औरत रोता जा हो जाते हैं। आप दिन में कड़ी मेहनत करते हैं, और रात में आप आराम करते हैं और सो जाते हैं। सुबह फिर से, आप जीवित हैं और काम करने के लिए तरो ताजा हैं। क्या आपने कभी ध्रुवीयता देखी है? काम छूट के खिलाफ है। यदि आप कड़ी मेहनत करते हैं तो आप तनावग्रस्त, थके हुए, थके हुए हो जाते हैं, लेकिन फिर आप विश्राम की गहरी घाटी में गिर जाते हैं, एक गहन विश्राम। सतह बहुत दूर है, तुम केंद्र में चले जाते हो।

Q. 3 You cannot think about reality because reality is every moment original. It is every moment so new that it has never been like that before. It is so absolutely fresh that you will have to know it. There is no other way to know it than knowing it. The only way to know love is to love. The only way to know swim is to swim. The only way to know reality is to be real. The mind makes you unreal. The mind makes you too much like thoughts — mind stuff, words, concepts, theories, philosophies, doctrines, scriptures, isms.

Ans. आप वास्तविकता के बारे में नहीं सोच सकते क्योंकि वास्तविकता हर क्षण मौलिक होती है। यह हर पल इतना नया है कि ऐसा पहले कभी नहीं रहा। यह इतना बिल्कुल ताजा है कि आप कोड़ से जानना ही होगा। इसे जानने के अलावा इसे जानने का कोई दूसरा तरीका नहीं है। प्रेम को जानने का एक मात्र तरीका प्रेम करना है। तैरना जानने का एक मात्र तरीका तैरना है। वास्तविकता को जानने का एक मात्र तरीका वास्तविक होना है। मन तुम्हें असत्य बनाता है। मन आपको बहुत अधिक विचारों की तरह बनाता है – मन की चीजें, शब्द, अवधारणाएं, सिद्धांत, दर्शन, सिद्धांत, शास्त्र, वाद।

Q. 4 Start witnessing your boredom, sadness, because the question is not the object, the question is the art of witnessing. So, use any object — anger, hate, love, jealousy — anything will do. If you cannot find anything, just put up a mirror and look at your face and witness it. And you will be surprised, immensely surprised; when you are in a complete state of witnessing the mirror becomes empty, you are not there. In total witnessing, the object disappears. You will be able for the first time to see the mirror just as nothingness.

Ans. अपनी ऊब, उदासी को देखना शुरू करो, क्योंकि प्रश्न वस्तु नहीं है, प्रश्न साक्षी की कला है। इसलिए किसी भी वस्तु का उपयोग करें - क्रोध, घृणा, प्रेम, ईर्ष्या - कुछ भी करेगा। अगर आपको कुछ नहीं मिल रहा है तो बस एक आईना लगाएं और अपना चेहरा देखें और उसे देखें। और तुम अचंभित होओगे, अत्यधिकचकित होओगे; जब तुम साक्षी की पूरी अवस्था में होते होतो दर्पण खाली हो जाता है, तुम वहां नहीं होते। समग्र साक्षी भाव में, वस्तुविलीन हो जाती है। तुम पहली बार दर्पण को शून्य के रूप में देख पाओगे।

Q. 5 Love changes the whole climate of your inner being-and with that change the whole existence is changed. Nothing is changed on the outside-but once you are full of love you have a totally different existence available to you. God and the world are not two things, it is the one existence. There is only one existence: seen without love, it looks material; seen without love, God looks like the world-SANSARA. Seen with love, the world is transformed, transfigured... and the very world becomes divine.

Ans. प्रेम तुम्हारे भीतर के पूरे वातावरण को बदल देता है- और उस परिवर्तन से सारा अस्तित्व बदल जाता है। बाहर कुछ भी नहीं बदला है-लेकिन एक बार जब आप प्यार से भर जाते हैं तो आप के पास एक पूरी तरह से अलग अस्तित्व उपलब्ध होता है। ईश्वर और संसार दो चीजें नहीं हैं, यह एक ही अस्तित्व है। केवल एक ही अस्तित्व है: प्रेम के बिना देखा जाता है, वह भौतिक लगता है; प्रेम के बिना देखे जाने पर भगवान संसार के समान दिखते हैं- संसार। प्रेम से देखने पर संसार रूपांतरित हो जाता है, रूपान्तरित होजाता है... और संसार ही दिव्य हो जाता है।

Q. 6 Always wait for the positive. And what I am saying is not repression. I am not saying to repress the negative, I am saying watch the negative. Remember the difference, tremendous difference is there. I am not saying sit on top of the negative, forget the negative, do something against it — no. I am not saying that. I am not saying when you are angry, smile — no; that smile is false, ugly, phony. Don't smile when you are angry. Then close the room, keep a mirror in front of you, see your angry face yourself. There is no need to show it to anybody else.

Ans. हमेशा सकारात्मक की प्रतीक्षा करें। और मैं जो कह रहा हूँ वह दमन नहीं है। मैं नकारात्मक को दबाने के लिए नहीं कह रहा हूँ, मैं कह रहा हूँ कि नकारात्मक देखो। अंतर याद रखें, जबरदस्त अंतर है। मैं यह नहीं कह रहा हूँ कि नकारात्मक के ऊपर बैठो, नकारात्मक को भूल जाओ, उसके खिलाफ कुछ करो - नहीं। मैं ऐसा नहीं कह रहा हूँ। मैं यह नहीं कह रहा हूँ कि जब तुम क्रोधित हो, मुस्कुराओ - नहीं; वह मुस्कान झूठी, बदसूरत, नकली है। जब आप गुस्से में हों तो मुस्कुराएं नहीं। फिर कमरा बंद करो, अपने सामने एक शीशा रखो, अपना गुस्सैल चेहरा खुद देख लो। इसे किसी और को दिखाने की जरूरत नहीं है।

Q. 7 In your aloneness, you will discover what it is to be. And out of that awareness of your being love flows, and much more. Aloneness should be your only search. And it does not mean that you have to go to the mountains, you can be alone in the marketplace. It is simply a question of being aware, alert, watchful, remembering that you are only your watchfulness. Then you are alone wherever you are. You may be in the crowd, you may be in the mountains; it makes no difference, you are just the same watchfulness. In the crowd you watch the crowd; in the mountains, you watch the mountains.

Ans. अपने अकेलेपन में, आप पाएंगे कि यह क्या होना है। और उसजागरूकता से आपके प्रेम होने के बारे में जागरूकता बहती है, और भी बहुत कुछ। अकेलापन ही तुम्हारी एकमात्र खोज होनी चाहिए। और इसका मतलब यह नहीं है कि आपको पहाड़ों पर जाना है, आप बाजार में अकेले हो सकते हैं। यह केवल जागरूक, सतर्क, चौकस रहने का सवाल है, यह याद रखने का कि आप केवल अपनी सजगता हैं। फिर तुम जहां भी हो अकेले हो। तुम भीड़ में हो, तुम पहाड़ों में हो सकते हो; इससे कोई फर्क नहीं पड़ता, तुम बस वही सजगता हो। भीड़ में तुम भीड़ को देखते हो; पहाड़ों में, तुम पहाड़ों को देखते हो।

Q. 8 Philosophy of Education is a label applied to the study of the purpose, process, nature, and ideals of education. It can be considered a branch of both philosophy and education. Education can be defined as the teaching and learning of specific skills, Many educationalists consider it a weak and woolly field, too far removed from the practical applications of the real world to be useful. But philosophers dating back to Plato and the Ancient Greeks have given the area much thought and emphasis, and there is little doubt that their work has helped shape the practice of education over the millennia.

Ans. शिक्षा का दर्शन शिक्षा के उद्देश्य, प्रक्रिया, प्रकृति और आदर्शों के अध्ययन के लिए लागू एक लेबल है। इसे दर्शन और शिक्षा दोनों की एक शाखा माना जा सकता है। शिक्षा को विशिष्ट कौशल के शिक्षण और सीखने के रूप में परिभाषित किया जा सकता है। कई शिक्षाविद इसे एक कमजोर और ऊनी क्षेत्र मानते हैं, जो उपयोगी होने के लिए वास्तविक दुनिया के व्यावहारिक अनुप्रयोगों से बहुत दूर है। लेकिन प्लेटो और प्राचीन यूनानियों से डेटिंग करने वाले दार्शनिकों ने इस क्षेत्र को बहुत सोचा और जोर दिया है, और इसमें कोई संदेह नहीं है कि उनके काम ने सहस्राब्दी से शिक्षा के अभ्यास को आकार देने में मदद की है।

Q. 9 "I Have a Dream" is a public speech delivered by American civil rights activist Martin Luther King Jr. during the March on Washington for Jobs and Freedom on August 28, 1963, in which he calls for an end to racism in the United States and called for civil and economic rights. Delivered to over 250,000 civil rights supporters from the steps of the Lincoln Memorial in Washington, D.C., the speech was a defining moment of the civil rights movement. Beginning with a reference to the Emancipation Proclamation, which freed millions of slaves in 1863, King observes that: "one hundred years later, the Negro still is not free".

Ans. "आईहैवएड्रीम" अमेरि की नागरिक अधिकार कार्यकर्ता मार्टिन लूथरकिंग जूनियर द्वारा 28 अगस्त, 1963 को वाशिंगटन फॉर जॉब्स एंड फ्रीडम पर मार्च के दौरान दिया गया एक सार्वजनिक भाषण है, जिसमें उन्होंने संयुक्त राज्य में नस्लवाद को समाप्त करने का आह्वान किया है। नागरिक और आर्थिक अधिकारों के लिए कहा। वाशिंगटन, डीसी में लिंकन मेमोरियल के चरणों से 250,000 से अधिक नागरिक अधिकार समर्थकों को दिया गया, भाषण नागरिक अधिकार आंदोलन का एक निर्णायक क्षण था। मुक्ति उद्घोषणा के संदर्भ में, जिसने 1863 में लाखों दासों को मुक्त किया, राजा ने देखा कि: "एक सौ साल बाद, नीग्रो अभी भी स्वतंत्र नहीं है"।

Q. 10 The four elements of sportsmanship are often shown being good form, the will to win, equity, and fairness. All four elements are critical and a balance must be found among all four for true sportsmanship to be illustrated. These elements may also cause conflict, as a person may desire to win more than play in equity and fairness and thus resulting in a clash within the aspects of sportsmanship. This will cause problems as the person believes they are being a good sportsman, but they are defeating the purpose of this idea as they are ignoring two key components of being sportsman-like. When athletes become too self-centred, the idea of sportsmanship is dismissed.

Ans. स्पोर्ट्समैनशिप के चार तत्वों को अक्सर अच्छे फॉर्म, जीतने की इच्छा, इक्विटी और निष्पक्षता के रूप में दिखाया जाता है। सभी चार तत्व महत्वपूर्ण हैं और सच्ची खेल भावना को चित्रित करने के लिए इन चारों के बीच एक संतुलन पाया जाना चाहिए। ये तत्व संघर्ष का कारण भी बन सकते हैं, क्योंकि एक व्यक्ति समानता और निष्पक्षता में खेलने से अधिक जीतने की इच्छा कर सकता है और इस प्रकार खेल भावना के पहलुओं के भीतर संघर्ष हो सकता है। यह समस्याएँ पैदा करेगा क्योंकि व्यक्ति का मानना है कि वे एक अच्छे खिलाड़ी हैं, लेकिन वे इस विचार के उद्देश्य को हरा रहे हैं क्योंकि वे खिलाड़ी की तरह होने के दो प्रमुख घटकों की अनदेखी कर रहे हैं। जब एथलीट बहुत अधिक आत्म-केंद्रित हो जाते हैं, तो खेल भावना के विचार को खारिज कर दिया जाता है।

SECTION- C

FLAMINGO

1. THE LAST SEASON

1. On which topic M. Hamel would ask questions-
 - a. tense
 - b. Participles**
 - c. infinitives
 - d. physics

2. “Go to your place quickly... We were beginning without you.” Who said it to whom?
 - a. M. Hamel to Franz**
 - b. Teacher to villagers
 - c. villager to Franz
 - d. Franz to headmaster

3. When did M. Hamel used to wear silk cap-
 - a. everyday
 - b. on Sundays
 - c. on the first day of the month
 - d. on prize days and inspections**

4. “This is your last French lesson.” why was it last French lesson?
 - a. because M. Hamel was resigning
 - b. school was being closed
 - c. orders have come to teach only German**
 - d. village people no longer want to teach their children French

5. What did M. Hamel write on the board?
 - a. Viva La France**
 - b. sit vis vobiscum
 - c. Vouloir, c’est pouvoir
 - d. Honesty is the best policy

6. What was written on the notice board?

Ans. The notice board said that teaching of French had been banned in the French districts of Alsace and Lorraine.

7. Who were the elderly people sitting on the back benches of the class?

Ans. Old Hauser who was wearing his three cornered hat, the former mayor, the former postmaster, and several other villagers were sitting on the back benches of the class .

8. What was the thunderclap for Little Franz?

Ans. M. Hamel announced that it was his last French class because orders had arrived to teach only German in the French districts of Alsace and Lorraine. This announcement was the thunderclap for Little Franz.

9. What did M. Hamel tell to the class? (60-80 words)

Ans. **HINTS:** His last lesson

Ban on teaching French in Alsace and Lorraine

Orders from Berlin to teach only German

New teacher would come

He wanted his students to be attentive

2. THE LOST SPRING

1. What did the man from Udipi pray for-
 - a. **a pair of shoes**
 - b. a mobile phone
 - c. a white shirt
 - d. a diamond ring

2. What does garbage signify for children
 - a. it is of no value
 - b. **it is wrapped in wonder**
 - c. it is a business
 - d. it is a source of inspiration

3. Bade Saheb starts working -
 - a. at factory
 - b. at railway station
 - c. at footpath
 - d. **at tea stall**

4. What does Mukesh want to be
 - a. a teacher
 - b. **a motor mechanic**
 - c. a pilot
 - d. a policeman

5. Firozabad is famous for-
 - a. its sarees
 - b. its gardens
 - c. its vehicles
 - d. **its bangles**

6. How does the author describe the area of Seemapuri?

Ans. Seemapuri is situated outside the periphery of Delhi. To the author it is far away from the city because it is left behind in many senses. Bangladeshi immigrants reside here in the houses made up of mud with the roofs of tin and tarpaulin with no proper drainage.

7. How does Saheb's name signify?

Ans. The full name of Saheb is Saheb-e-Alam. Its meaning is the lord of the universe. But Saheb is only a rag picker and thus his name defies its true meaning.

3. DEEP WATER

1. Which river is mentioned in the chapter Deep Water-

- a. **Yakima**
- b. Rine
- c. Tames
- d. Tigris

2. Tiled bottom of the pool was clean as-

- a. **sky**
- b. snow
- c. water
- d. bathtub

3. What did the boy planned when he hit the bottom-

- a. he would not swallow water
- b. He would shout
- c. **he would make a big jump**
- d. he would start to swim

4. Stark terror took a deeper hold on me like-

- a. a thunderstorm
- b. avalanche
- c. **great charge of electricity**
- d. snake

5. Who can appreciate the experience of the author-

- a. **who have known stark terror and conquered it**
- b. who feared to take risk and failed
- c. who avoided responsibility
- d. who appreciated swimming and learned it

6. Why did the author join the YMCA pool?

Ans. The author joined the YMCA pool because it was safe and it was only two or three feet deep at the shallow end.

7. Why did Douglas decide to overcome fear of water?

Ans. He decided to do so because he wanted to enjoy activities like fishing, boating and canoeing.

8. Why did the author go to Lake Wentworth?

Ans. The author went to Lake Wentworth because he wanted to get over his fear of water completely. He swam across the lake and only once the fear of water overpowered him.

9. What was the role of the instructor in making Douglas a good swimmer? (60-80 words)

Ans. **HINTS :** Instructor put a belt around him

Attached rope to the belt and pulley that ran through overhead cable

Held rope

Practice of days

Made author a good swimmer

4. THE RAT TRAP

1. From where did the man get material for rat traps -
- departmental stores
 - the big farmers
 - dumping yards**
 - blacksmith's workshop

2. What idea struck him-

- the world is a big rattrap**
- the world is a playground
- the world is a circus
- the world's a stage

3. Which game did the old man and his guest play

- Chess
- Ludo
- Mjolis**
- cricket

4. How much money did the pouch contain

- fifty dollars
- thirty rupees
- five cents
- thirty Kronors**

5. How did the man get hold of the pouch-

- by smashing the window pane**
- by using stick
- by sneaking into the hut
- by opening window

6. What did the ironmaster order the peddler?

Ans. The ironmaster realised that the peddler is none of his regimental acquaintances and ordered him to leave at once.

7. Why was the crofter friendly to the peddler?

Ans. The crofter was friendly to the peddler because he had no family and he was happy to have someone to talk to.

8. Why did the peddler decline the invitation to the manor house?

Ans. The peddler declined the invitation to the manor house because he had stolen thirty Kronors with him and he feared that he might be caught red-handed.

9. How and when did the ironmaster realise his mistake? (60-80 words)

Ans. **HINTS:** Saw peddler in day-light

Peddler was clean and well-dressed

Valet bathed him

Peddler wore ironmaster's clothes

Peddler was well-groomed

Ironmaster recognised him

Not his acquaintances

5. INDIGO

1. Rajkumar Shukla had come to the Congress session to complain about-
 - a. Indigo plantations in Bihar
 - b. faults of tea plantations
 - c. **the injustice of the landlord system in Bihar**
 - d. the expenses on Indigo fields

2. Who begged, "Fix a date."
 - a. **Rajkumar Shukla**
 - b. Gandhiji
 - c. Rajendra Prasad
 - d. an unknown man

3. Where did Gandhi decide to go first -
 - a. Bihar
 - b. **Muzaffarpur**
 - c. Gandhinagar
 - d. Kolkata

4. What was an extraordinary thing in those days for a government professor according to Gandhi-
 - a. to own a big house
 - b. to own a car
 - c. **to harbour a man like him**
 - d. to travel to foreign countries

5. Which episode was a turning point in Gandhi's life-
 - a. Motihari episode
 - b. **Champan episode**
 - c. Bihar episode
 - d. Muzaffarpur episode

6. What social work did Gandhiji do in Champaran?

Ans. Gandhiji opened primary schools in Champaran. Apart from it he tried to improve the health and the hygiene of the people of Champaran with the help of volunteers.

7. What did Kasturbai teach to the people of Champaran?

Ans. Kasturbai taught the importance of personal hygiene and community cleanliness to the people of Champaran.

8. How much refund did representatives of planters offer?

Ans. Representatives of planters offered a 25 percent refund.

9. What is the importance of the Champaran episode in Gandhi's life? (60-80 words)

Ans. **HINTS:** Turning point

His vision influenced many

Protest and Civil Disobedience

Freed peasants from exploitation

Influenced many

6. POETS AND PANCAKES

1. The gang of nationally integrated makeup man could turn any decent looking person into-
 - a. a beautiful character
 - b. a clown
 - c. a hideous crimson hued monster**
 - d. a black beauty

2. What was the idea behind the process of applying makeup-
 - a. to close every pore on the face**
 - b. to make people beautiful
 - c. to make them look alike
 - d. to increase inner beauty

3. What ability did Subbu have-
 - a. to work hard
 - b. to look energetic
 - c. to look cheerful**
 - d. to run fast

4. Who wrote the novel Thillana Mohanambal-
 - a. spot boy
 - b. makeup artist
 - c. Krishna Shastri**
 - d. Subbu

5. What is a prerequisite for poetry according to writer-
 - a. leisure**
 - b. education
 - c. culture
 - d. nature

6. What are Subbu's special abilities?

Ans. Subbu had many abilities, he was tailor-made from films, he could solve any problem, he could write poetry and he was always joyful.

7. Who was the English visitor to the Gemini studios?

Ans. Stephen spender was the English visitor to the Gemini studios.

8. Why did the English man's visit to Gemini Studio remain a mystery?

The English man's visit to the Gemini Studio remained a mystery because no one could know the reason for his visit to the studio.

9. Describe the visit of the Moral Re-armament Army to Gemini studio? (60-80 words)

Ans. **HINTS:** Came to Gemini studio in 1952

Owned by Frank Buchman

Drama Company consisting 200 artists

Plays played by artists were 'Jotham Valle' and 'The Forgotten Factor'

Very impressive setting of the plays

7. THE INTERVIEW

1. Interview is a source of
 - a. inspiration
 - b. truth**
 - c. education
 - d. happiness

2. Who consider themselves as interviewer's victims
 - a. writers
 - b. engineers
 - c. celebrities**
 - d. doctors

3. Who was said to have had 'a just horror of interviewer'
 - a. V. S. Naipaul
 - b. Lewis Carroll**
 - c. Caroline
 - d. Mark Twain

4. How did Saul Bellow once describe interview as-
 - a. a joy ride
 - b. a way to the hell
 - c. an interesting quest
 - d. thumbprints on his windpipe**

5. What does Umberto Eco call empty spaces in our lives
 - a. interceptor
 - b. interpolation
 - c. interceptions
 - d. interstices**

6. How did Umberto Eco manage to write too much in his life ?

Ans. Umberto Eco managed to write too much in his life because he started to use the empty spaces known as interstices.

7. Why do many writers not like being interviewed these days?

Ans. Many writers do not like being interviewed these days because they think that interview is a threat to their privacy and it will be a cause of discomfort for them.

8. What is an interview to a literate person?

8. GOING PLACES

1. "They wouldn't make you a manager straight off." Who said these lines-
 - a. Sofie
 - b. Geoff
 - c. **Jansie**
 - d. Danny Caesy

2. What did Sofie ask for from Danny Caesy-
 - a. a cap
 - b. A television
 - c. **an autograph**
 - d. a selfie

3. What will Sophie buy if she ever comes into money-
 - a. **a boutique**
 - b. a factory
 - c. a playground
 - d. a car

4. Who was the heavy breathing man in his vest at the table-
 - a. **Sophie's father**
 - b. Sophie's grandfather
 - c. Sophie's brother
 - d. Sophie's neighbour

5. "Words had to be priced out of him like stones out of a ground." to whom does this line refer to-
 - a. Janise's brother
 - b. Danny Casey
 - c. **Sophie's brother**
 - d. Umpire

6. Why did Jansie stop Sophie from having dreams?

Ans. Both Jansie and Sophie belonged to middle class families. Since their financial condition was not very strong, they were not in the position to fulfil their dreams. Jansie knew that Sophie will meet appointment in the end.

7. Where did Sophie meet Danny?

Ans. As she has claimed that she met him the first time in the arcade.

8. Describe Jansie's attitude towards life.

Ans. Jansie is a down to earth girl. She is aware of her financial status and she knows that girls like her have no right to have ambitions and dreams. She has accepted the fact that she will have to work in the biscuit factory as a petty employee.

9. On the basis of the chapter Going Places, write a few lines about Sophie's unrealistic dreams. (60-80 words)

Ans. **HINTS:** Belong to a lower middle class family

She lives in the world of unrealistic dreams and fantasies

Wants to own a boutique in the city

Wants to become a manager

Thinks of becoming an actress

Fantasises her meeting with Danny Casey

POETRY

1. MY MOTHER AT SIXTY SIX

1. Who composed the poem My Mother At Sixty Six-

- a. John Ruskin
- b. Kamala Das**
- c. Robert Frost
- d. Adrienne Rich

2. Where do Kamala Das' parents live

- a. Chennai
- b. Bangalore
- c. Cochin**
- d. Udaipur

3. Who is 'wane and pale' in the poem-

Ans. Poet's mother is 'wane and pale' in the poem.

4. What did the poet do at the end of the poem-

Ans. The poet smiled at the end of the poem.

5. Describe the inner state of the poet when she visited her mother? (60-80 words)

Ans. **HINTS:** Poet's visit to her parents

Mother's old age moves her

Comparison of old with young

Emotional state of the poet

2. AN ELEMENTARY SCHOOL CLASSROOM IN A SLUM

1. Who wrote the poem An Elementary School Classroom In A Slum-

- a. **Stephen spender**
- b. Adrienne Rich
- c. Kamala Das
- d. Pablo Neruda

2. What becomes window to the students-

- a. **map**
- b. flowers
- c. mountain
- d. roads

3. Which writer's picture is hung on the wall of the classroom?

Ans. Shakespeare's picture is hung on the wall of the classroom.

4. What is the theme of An Elementary School Classroom in a Slum?

Ans. The theme of An Elementary School Classroom in a Slum is social injustice and classroom inequalities.

5. How does the poem describe children in the poem?

Ans. **HINTS:** Their physical condition

Like rootless weeds, shabby

Malnourished

Future painted with fog

3. KEEPING QUIET

1. Who is the author of Keeping Quiet:
 - a. John Keats
 - b. Kamala Das
 - c. **Pablo Neruda**
 - d. Stephen Spender

2. What would interrupt the sadness-

- a. total inactivity
- b. single mindedness
- c. Threat of death
- d. **A huge silence**

3. What does Pablo Neruda talk about in the poem?

The poet talks about the necessity of quiet introspection and feeling of mutual understanding among humans.

4. What is the real name of the poet Pablo Neruda?

Ans. The real name of Pablo Neruda is Neftali Ricardo Reyes Basoalto.

5. What are the main ideas of the poem Keeping Quiet?

Ans. **HINTS:** Need of mutual understanding

Importance of silence

Not to be confused with total inactivity

Different kinds of war

What does nature teach us

4. A THING OF BEAUTY

1. From where the excerpt A Thing of Beauty is taken-
 - a. Prothalamion
 - b. Endymion**
 - c. As You Like It
 - d. The Game of Chess

2. A thing of beauty is -
 - a. a piece to be enjoyed
 - b. a stress forever
 - c. a joy forever**
 - d. a treasure forever

3. What are the causes of suffering and pain?

Ans. The causes of suffering and pain are malice, disappointment and our evil ways.

4. Which things can give us joy forever according to the poet?

Ans. The Sun, the Moon, old trees, sheep, daffodils etc. can give us joy forever.

5. What is the core idea behind beauty in the poem? (60-80 words)

Ans. **HINTS:** What does beauty provide

Small things can hold beauty

Value remains as it is

An endless fountain of immortal drink

5. A ROADSIDE STAND

1. Robert Frost is an-
 - a. Middle- East poet
 - b. European Poet
 - c. Egyptian Poet
 - d. **American poet**

2. Where was the roadside stand located?
 - a. near a mall
 - b. near a park
 - c. **in front of an old house**
 - d. in front of a playground

3. What was on sale at the roadside stand?

Ans. Berries and squash were on sale on the roadside stand.

4. Who are the 'pitiful kins' in the poem?

Ans. Villagers deprived of their land are 'pitiful kins' in the poem.

5. What is the underlying condition of the villagers in the poem? (60-80 words)

Ans. **HINTS:** Deprived of their own land

Their pathetic condition due to indifference of city folk

Desire to get some city money

Difference between city life and village life

Their simple desires

6. AUNT JENNIFER'S TIGERS

1. Who wrote the poem Aunt Jennifer's Poem-
 - a. Pablo Neruda
 - b. Robert Frost
 - c. Stephen Spender
 - d. **Adrienne Rich**

2. Where does Aunt Jennifer's tigers prance-
 - a. **across a screen**
 - b. across a path
 - c. across a jungle
 - d. across a zoo

3. Who will remain 'proud and unafraid' in the poem-

Ans. The tigers will remain 'proud and unafraid' in the poem.

4. What do tigers symbolise in the poem?

Ans. Tigers symbolise the creative force behind the imagination of women in the poem. It also symbolises that the basic power of creation lies in the hands of a woman but she is tyrannised by her own creation.

5. The psychological depiction of Aunt Jennifer is by large an exploration of the status of domestic women. Explain.

Ans. **HINTS:** A housewife embroidering tigers

The poet connects act of creativity with her mental attitude

Weight of marital sufferings

Tigers symbolises male dominance

There seems no relief from sufferings that come with marriage

VISTAS

1. THE THIRD LEVEL

1. Stamp collecting is-
 - a. a nice hobby
 - b. a horrific experience
 - c. a temporary refuge from reality**
 - d. a shortcut to success
2. What date is written on the newspaper?
 - a. June 11, 1894**
 - b. August 11, 1044
 - c. October 10, 2047
 - d. November 27, 1674
3. What did Sam buy at stamp and coin store-
 - a. newspaper
 - b. grains
 - c. ticket
 - d. currency**

4. What did Charley find at the third level-

Ans. At third level, Charley found people wearing old fashioned dresses, an old locomotive, old newspaper, brass spittoons and things related to that time.

5. What did the ticket clerk say to Charley?

Ans. The ticket clerk said to Charley that the money he was using to buy the ticket is not real currency and it would land him into jail.

6. Explain that the third level is a medium of escape for Charley? (60-80 words)

Ans. **HINTS:** Charley wanted an escape from the world he was living in

Construction of his imagination

People of that period were stress free

His desire to be away from tensions of this world

2. THE TIGER KING

1. What is the short name of the Maharaja of Pratibandapuram-
 - a. Lion king
 - b. Tiger king**
 - c. Hockey king
 - d. Brave king
2. The prince was born in the hour of -
 - a. the Rat
 - b. the Cat
 - c. the Snake
 - d. the Bull**
3. What did the Maharaja gift to his son
 - a. a wooden tiger**
 - b. a sword
 - c. a wooden horse
 - d. a bullock cart

4. Why did the Maharaja ban tiger hunting in his reign?

Ans. The Maharaja banned tiger hunting in his reign because he wanted to kill hundred tigers so that he could prove astrologers' predictions wrong.

5. What happened when the Maharaja killed seventy tigers?

Ans. When he killed seventy tigers the population of the tigers in his state went extinct. He decided to get married to a girl from a royal family of a state which had a large tiger population.

6. Why did the Tiger king wish to kill hundreds of tigers ? (60-80 words)

Ans. **HINTS:** Astrologers' predictions

Tiger would kill the king

To prove prediction wrong

Hunted tigers

Tigers went extinct

Got married in state where was large tiger population

3. JOURNEY TO THE END OF THE EARTH

1. What is the name of the Russian research vessel?

- a. Titanic
- b. Victoria
- c. **Akademik Shokalskiy**
- d. Gutenberg

2. Which is one of the most hotly contested environmental debates of our time-

- a. rainwater harvesting
- b. blood donation
- c. genetic diseases
- d. **climate change**

3. What is the name of the single celled plants found in Southern Ocean-

- a. spongilla
- b. caulerpa prolifera
- c. eucalyptus
- d. **phytoplankton**

4. Why is Antarctica considered to be the perfect place to study climate change?

Ans. Antarctica is considered to be the perfect place to study climate change because it has less biodiversity, a simple ecosystem and it is untouched by humans.

5. How did the students reach Antarctica?

Ans. The students reached Antarctica by travelling about hundred hours by a car, an airplane and a ship.

6. Explain the statement- "Take care of small things and big will take care of themselves."
(60-80 words)

Ans. **HINTS:** Small things have importance

Big effects

Phytoplankton grasses

Sustain and nourish Southern Ocean's food chain

Global warming can be curbed by making small changes

Ecological balance

4. THE ENEMY

1. What is the name of Hana's governess
 - a. **Yumi**
 - b. Tsunami
 - c. Saha
 - d. Yaka
2. Why did Hana wash the wounded man herself?
 - a. Because she wanted to do so.
 - b. because she had promised him to do so.
 - c. because she was being ordered to do so.
 - d. **because her governess refused to wash him**
3. What was the nationality of Dr. Sadao-
 - a. Burmese
 - b. **Japanese**
 - c. Portuguese
 - d. Dutch
4. Why was Dr. Sadao not sent to the battle front?

Ans. Dr. Sadao was not sent to the battle front because he was researching how to make wounds completely clean. He was also treating an old General and the General might need surgery anytime.

5. Why did the servants leave Dr. Sadao's house?

Ans. The servants left Dr. Sadao's house because Dr. Sadao gave shelter to an enemy soldier. At that time Japan and America were at war and since the soldier was American, they wanted him to be handed over to the police.

6. How did Dr. Sadao helped an American Prisoner of war to escape? (60-80 words)

Ans. **HINTS:** Operated on him

Helped him to recover

His wife also helped him

Doctor followed his duties as doctor first

Doctor gave soldier a boat

To row the boat to an island

5. SHOULD WIZARD HIT MOMMY?

- 1. How did Roger Skunk want to smell like?
 - a. Lily
 - b. rose**
 - c. pineapple
 - d. petrol
- 2. What did Skunk and his mommy have for dinner?
 - a. Oh-My-My
 - b. Yes-No-Yes
 - c. Vanilla ice cream
 - d. Pie-Oh-My**
- 3. Where did the Skunk go to change his body odour?
 - a. to a salone
 - b. to a surgeon
 - c. to a wizard**
 - d. to Harry Potter
- 4. How did Skunk pay the wizard ?

Ans. The Wizard demands seven pennies to change his smell. Skunk had only four pennies. So the Wizard asked him to get the rest of the pennies from the magic well and paid the wizard.

5. Why did Roger Skunk go to the Wizard?

Ans. Roger Skunk went to the Wizard because he wanted to smell like a rose. Nobody wanted to play with him because he gave out a foul smell.

6. Why did Jo not like Jack’s version of the story in the end? (60-80 words)

Ans. **HINTS :** Jo was a curious kid

- Listened different versions of the same story daily
- Jack told that the mommy hit the Wizard
- Jo wanted that the Wizard hit the mommy
- She made Skunk smell bad again

6. ON THE FACE OF IT

1. Mr. Lamb lost his-
 - a. shoulder
 - b. arm
 - c. **leg**
 - d. job
2. What did Mr. Lamb not like-
 - a. **curtains**
 - b. apples
 - c. music
 - d. cake
3. How old is Derry?
 - a. ten
 - b. **fourteen**
 - c. thirty
 - d. eleven
4. What did Mr. Lamb like?

Ans. Mr. Lamb liked the light and the darkness, the windows open and he liked to hear the wind.

5. Who is Mr. Lamb?

Ans. Mr. Lamb is a retired old man. He was in army and lost his leg in a bomb blast. Children call him Lamey Lamb. No one comes to meet him and people spread rumours about him.

6. How did Mr. Lamb give courage to Derry? (60-80 words)

Ans. **HINTS:** Lamb was retired from army

Met Derry in his garden

Derry was pessimistic

Derry's face was burnt from acid

Beauty is skin deep

Everything is beautiful

7. EVANS TRIES AN O-LEVEL

1. Examinations board received a call from-
 - a. Cambridge prison
 - b. Barkley prison
 - c. Tihar prison
 - d. **Oxford prison**
2. O-Level is an examination for which language-
 - a. Russian
 - b. **German**
 - c. Italian
 - d. Chinese
3. Where did Evans make for in the end?
 - a. **Newbury**
 - b. New York
 - c. Oxfordshire
 - d. Austria

4. What did McLeery carry in his small suitcase?

Ans. McLeery carried invigilation paper, sealed question paper, a paper knife, a newspaper and a small inflated rubber ring and a copy of Bible in his small suitcase.

5. Why did Evans pretend to take an O-Level examination?

Ans. Evans pretended to take an O-Level examination because he wanted to escape from the prison.

6. How did the Governor ensure smooth conduct of the examination? (60-80 words)

Ans. **HINTS:** Precautions were taken

Governor kept an eye

Exam was conducted in locked cell

Device was set to hear conversation

Stephen was posted to keep an eye

8. MEMORIES OF CHILDHOOD

1. The first day in the land of apples was a-
 - a. pleasant
 - b. bitter- cold one**
 - c. rainy
 - d. chilling one
2. We Too Are Human Beings deals with-
 - a. education
 - b. climate change
 - c. untouchability**
 - d. tourism
3. What was Zatkila's friend?
 - a. Judewin**
 - b. Winwin
 - c. Singsing
 - d. Una

4. What was Zatkala told about the tradition regarding hair in their tribe?

Ans. Zatkila's mother told her that only unskilled warriors who were captured in war had their hair shingled by the enemies. She also told her that in their community short hair was worn by mourners and shingled hair by cowards.

5. Why did it take thirty minutes to Bama to reach home from school?

Ans. Though it took only ten minutes to reach from school to home. But Bama used to stop to see interesting things on her way home, like performing monkeys and snake charmers.

6. What is the common theme in 'The Cutting of My Long Hair' and 'We Too are Human Beings'? (60-80 words)

Ans. **HINTS:** Native American girl Zatkala

Prejudice of European settlers for Native Americans

Shingled Zatkila's hair

Did not respect her culture and traditions

Bama from downtrodden community

Upper caste people hated them

Treat like animals

Racial prejudice

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“आपकी सजगता, बच्चे की सुरक्षा”

यदि आपको ऐसे बच्चे मिलते हैं या दिखते हैं तो -



बाल अधिकारिता विभाग राजस्थान सरकार

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आओ ! कुछ अच्छा सोचें, कुछ अच्छा करें।
छुद को ..., अपनी अच्छी सोच को ... आसमान छूने दें !



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